



## City of Palestine Parks and Recreation Department

### Pavilion Rental/Field Rules and Regulations:

1. A rental form must be filled out, approved, and payment made prior to using a pavilion or ball field at one of the City owned facilities. Reservations must be made 5 or more days in advance. Online forms submitted must go through a reservation assessment for available date and times. The Reservation Form and payment receipt must accompany the renter during their usage to show proof of payment. Rentals are made on a first come, first serve basis.
2. Payment of rental fee is due within 24hrs of making the reservation before the reservation can be confirmed. All fees are due and can be made to the City of Palestine at the Water Department located at 501 N Queen Street, Palestine Texas, or you can call (903) 731-8400 Opt. 1 Utility Billing. Let the Customer Service person know you are paying for a pavilion rental.
3. **Applicable Fees and/or Payments for Pavilion or Field rentals are as follows:**
  - a. **Regan Park**
    - Pavilion #1 (Crockett Road) - \$20.00 per hour
    - Pavilion #2 (Brick) - \$20.00 per hour
    - Pavilion #3 - \$10.00 per hour (electricity not available)
    - Multipurpose Court - No Charge
    - Tennis Courts Lights - No Charge
    - Electricity Charge - \$10.00 one-time charge (only available at Pavilions 1 & 2)
  - b. **Calhoun Park**
    - Pavilion - \$10.00 per hour
    - Pavilion Electricity Charge - \$10.00 per hour
    - Field Reservation - \$10.00 per hour
    - Athletic Field Lights - \$50.00 per hour
  - c. **Willie Myers Park**
    - Pavilion - \$20.00 per hour (electricity not available)
  - d. **Mitchell Campbell**
    - Field Reservation - \$10.00 per hour
    - Athletic Field Lights - \$50.00 per hour
  - e. **Larry Street Park**
    - Pavilion - \$10.00 per hour (electricity not available)
4. The rental fee will be forfeited if the renter cancels without a five (5) business day notice. NO EXCEPTIONS.
5. For rain outs, please contact the Parks Department at (903) 731-6000 within 72 hours of your rental for a refund and or to reschedule your date.
6. If you are reserving a pavilion for the weekend (Saturday and Sunday), we **DO NOT** guarantee the cleanliness of the pavilions or restrooms. The City of Palestine Parks Department operates Monday through Friday. The rental fee **ONLY** guarantees the date, time, and location.
7. Vehicles are not to be driven on the grassy area of our parks. We have irrigation lines and drains throughout the park and do not wish to have damage. Special permission will need to be obtained from the Parks Director/City Manager to drive on grassy area.
8. The City of Palestine Parks does not allow alcohol or smoking on the property. Refer to City Ordinance Possession and Consumption of Alcoholic Beverages Section 86-134 and Prohibition of Smoking in Specified Outdoor Areas Section 46-120. All Parks are DRUG FREE.



## City of Palestine Parks and Recreation Department Pavilion

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9. Animals are welcome at the City Parks, but **must remain on a leash at all times**. Please refer to City Ordinance Animals Section 86-132.
10. The use of any kind of bounce house or water feature is prohibited in our City Parks. No Stakes will be allowed in our parks for pop up tents.
11. Refunds will also not be given back due to the splash pad being closed due to maintenance or non functioning. Your rental is securing the use of a pavilion not the use of the splash pad or playground.
12. Radio's/Music is allowed, but must follow City of Palestine Ordinance Sound Amplification Systems Section 46-27.
13. Only City provided park grills may be used in designated park and pavilion areas. Personal grills and/or smokers are prohibited unless written approval is given by the Parks Director prior to rental.
14. The renter is expected to discard all trash and debris from their party and clean up their own litter. The City has made proper trash receptacles available for this purpose. Keep our parks clean.

Anyone who reserves the pavilion and/or field will have full care and control of that pavilion or field for the time of the rental. The renter is voluntarily assuming all risk of loss, damage, or injury and agree to fully indemnify, release and hold harmless the City of Palestine, Texas, and its officials, employees, and/or agents, jointly and/or severally, from every claim because of loss, damage, or injury of any kind because of such activity, REGARDLESS OF WHETHER SUCH LOSS, DAMAGE, OR INJURY IS CAUSED BY THE NEGLIGENCE OF THE CITY OF PALESTINE, ITS OFFICERS, AGENTS, AND EMPLOYEES OR BY ANY OTHER CAUSE. Therefore, the following UNDERSTANDING must be agreed upon before permission to use facility is granted. All renters must adhere to the Governors rules for Pandemic COVID 19 restrictions.