



February 16, 2015

Dear Applicant:

A Civil Service exam for Entry Level Firefighters will be given Saturday, February 28, 2015 at 9:00 a.m. in the Police Department Training Room located at the Palestine Mall, 2000 Loop 256, Suite 38. The test will start promptly at 9:00 a.m. **You will need a Photo ID in order to sit for the exam.** If you pass the written exam, you will take the physical agility test on the same date at 1:00 PM. The agility test will be held at Fire Station 4, located at 2021 West Spring Street, just past the Civic Center.

If you are currently certified, attach to your application a copy of your Texas Commission on Fire Protection certificate and if you have served in the military, also include a copy of your DD214. If you are 36 years of age or older, you are not eligible to test, per 143.023 (a) of the Local Government Code.

Please fill out the enclosed application packet and return to the following address by 5:00 p.m. on Friday, February 20, 2015. Please note that the waiver, certificate and release of liability must be signed and notarized when returned:

Susie Streb
City of Palestine
504 North Queen Street
Palestine, TX 75801

If your application and other completed forms are not received by the above stated deadline, you will not be permitted to take the exam.

If you have any further questions, feel free to contact me at (903) 731-8421.

Sincerely,

A handwritten signature in cursive script that reads "Susie Streb".

Susie Streb
Civil Service Director
Human Resources Manager



Qualifications for Firefighter:

1. Must be 18-35 years old
2. Must possess a High School diploma or GED
3. Must make proper application to the City of Palestine, Human Resources Department for the current entrance exam, prior to the posted deadline date.
4. Must pass the civil service entrance examination.
5. Must pass the physical agility test.
6. Must pass the interview board.
7. Must pass psychological exam.
8. Must pass polygraph exam.
9. Must pass medical physical examination.
10. Must pass drug testing.
11. Must possess a good driving record.
12. Must pass a thorough background check.