

PART II - CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE IV. - BOARDS, COMMITTEES, COMMISSIONS
DIVISION 7. - PARKS ADVISORY BOARD

DIVISION 7. - PARKS ADVISORY BOARD ^[12]

⁽¹²⁾ **Editor's note**— Ord. No. O-19-05, § 1, adopted July 18-2005, repealed Div. 7 and enacted a new Div. 7 to read as set out herein. Former Div. 7 pertained to similar subject matter, and derived from Code 1968, §§ 2-7, 2-61—2-66)

⁽¹²⁾ **Cross reference**— Parks and recreation areas, § 86-126 et seq.

[Sec. 2-186. - Creation; composition; appointment of members.](#)

[Sec. 2-187. - Officers and quorum.](#)

[Sec. 2-188. - Attendance.](#)

[Sec. 2-189. - Rules of procedure and bylaws.](#)

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[Sec. 2-191. - Scope of power.](#)

[Secs. 2-192—2-200. - Reserved.](#)

Sec. 2-186. - Creation; composition; appointment of members.

(a) There is created and established a parks advisory board which shall consist of seven members who shall be selected as provided in section 6.6 of the City Charter. Each member shall be a resident of the city; provided, however, that up to two members may reside outside the city limits where the mayor, with approval of the city council, determines it is in the best interest of the city to appoint a nonresident. Members of the board shall serve without compensation but may be reimbursed for expenses if approved in advance by the city manager.

(b) The members of the board shall be identified by place numbers (1) through (7). All members shall serve two-year terms. The terms for places (1), (2), (3), and (4) shall end on September 30, of odd-numbered years, and the terms for places (5), (6), and (7) shall end on September 30 of even-numbered years. Members shall continue to act after the end of his or her term until a successor is appointed and confirmed.

(c) A member of the board shall be eligible for reappointment; provided, however, that a member may not be appointed for more than two consecutive terms unless approved by a majority vote of the city council.

(d) A member of the board may be removed from his position at any time by the mayor, subject to the approval of the city council.

(e) The director of public works shall serve as ex officio (non-voting) secretary to the board and shall keep minutes, books, files and other duties as are incidental to the office.

(Ord. No. O-19-05, § 1, 7-18-2005)

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Sec. 2-187. - Officers and quorum.

The parks advisory board shall organize by electing from its membership a chairperson and a vice-chairperson at the first regularly scheduled meeting after October 1 of each year. All members, including the chairperson, shall vote in matters considered by the board. A majority of the members of the parks advisory board shall constitute a quorum for the transaction of business.

(Ord. No. O-19-05, § 1, 7-18-2005)

Sec. 2-188. - Attendance

Any member who fails to attend at least 75 percent of all regular meetings of the board within any 12-month period shall be automatically removed from the board, unless such failure to attend was the result of illness or other acceptable excuse as determined by city council.

(Ord. No. O-19-05, § 1, 7-18-2005)

Sec. 2-189. - Rules of procedure and bylaws.

The parks advisory board may adopt rules of procedure for the conduct of its business. Such rules shall include, among other items, provisions for:

- (1) Regular and special meetings open to the public;
- (2) Records of its proceedings, to be open for inspection by the public; and
- (3) Report to the city council annually or more frequently as requested by council.
- (4) Minimum requirements for member training and education.

(Ord. No. O-19-05, § 1, 7-18-2005)

Sec. 2-190. - Purposes of board.

The parks advisory board shall make recommendations to the public works director, the city manager and city council regarding policy matters pertaining to the parks and recreational activities of the city. The parks advisory board shall have the following specific purposes:

- (1) Promote and stimulate public interest in events and programs related to recreation and leisure activities of the city.
- (2) Review and make recommendations on recreational programs and events for the city.
- (3) Review and make recommendations for the efficient and full utilization of the parks and recreational programs of the city. In this connection, such recommendations shall consist of planning, equipping, beautifying, improving, developing, maintaining and operating programs for the parks, community forest and recreational programs.
- (4) Review and make recommendations on matters when requested by the director of public works, city manager and/or the city council.

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(5) Organize volunteer groups for conduct of events under the direction of the director of public works.

(6) Develop and maintain a parks and recreation master plan and program for the city.

(Ord. No. O-19-05, § 1, 7-18-2005)

Sec. 2-191. - Scope of power.

The parks advisory board shall have no right, power or authority to obligate or bind the city in any manner whatsoever.

(Ord. No. O-19-05, § 1, 7-18-2005)

Secs. 2-192—2-200. - Reserved.