

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas, Palestine Public Library convened in a Regular Meeting on Tuesday, October 4, 2011, at 12:00 p.m. in the Library Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
NIKKI CALHOUN	VICE CHAIRPERSON
ROSEMARY MILLER	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER

HAYWOOD HARRIS President of Friends of the Library Board

Library Boardmembers Armstrong, Herrington, Hanley and President Ron Safford of the Memorial Board were absent; a quorum of the Board was present.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:05 p.m. as a quorum was present.

APPROVAL OF MINUTES

Chairperson Thornton presented the minutes of the Regular Meeting of September 6, 2011, for review by the Board. Boardmember Campbell moved the minutes be approved as presented, seconded by Boardmember Calhoun. Upon vote, motion passed 4-0.

REPORT FROM LIBRARY FRIENDS

President Harris announced that the Book Sale scheduled for October 8th had been cancelled due to schedule conflicts of volunteers.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

Chairperson Thornton announced Theresa Holden's new appointment as Director of the Palestine Public Library. Boardmembers congratulated Director Holden on her new position.

PRESENTATION – Director Holden recognized outgoing Boardmember Peggy Wyatt and former Boardmember Ed White and thanked them for their service on the Library Board. Framed certificates of appreciation were presented.

MONTHLY BALANCE STATEMENT – Director Holden provided copies of the Monthly Balance Statement for review and discussion. She also noted that the new City budget had been approved and was being posted at this time.

CIRCULATION DESK – Director Holden informed the Board that initial attempts to repair the Circulation Desk were not successful. Repair personnel will return on October 22-23 to sand, stain and clear coat the desk. Director Holden will advise us of the outcome.

BTOP COMPUTER CLASSES – Director Holden reported that the first round of BTOP classes were underway and provided an overview. Additional classes are planned in 2012.

MALL-O-WEEN – Director Holden reports that this event will be held Monday, October 31st from 6:00 – 8:00 p.m. in the mall concourse. Volunteers and candy are needed for the various activities. Library and City staff are coordinating various booths, games and activities for the children with support from community businesses and groups.

REPORT FROM COMMITTEES

Long-Range Plan Committee – Following discussion, a motion was made by Boardmember Miller and seconded by Boardmember Calhoun to table the committee until the January meeting. Upon vote, the motion was approved 4-0.

COMMUNICATIONS

None

UNFINISHED BUSINESS

CIRCULATION POLICY – A motion to approve the Circulation Policy, with the addition of a \$3.00 replacement fee for lost cards, was made by Boardmember Campbell, seconded by Boardmember Miller. Upon vote, motion was approved 4-0.

VOLUNTEER POLICY – Following discussion, the *Selection of Volunteers* paragraph was modified by changing "Friends of the Library" to "Palestine Public Library Boards". A motion to approve the Volunteer Policy as modified was made by Boardmember Campbell, seconded by Boardmember Miller. Upon vote, motion passed 4-0.

COMMUNITY DISPLAY POLICY – The Community Display Policy was modified to delete the word "proselytizing" and replace it with "groups"; also adding the words "by Library staff" to the paragraph denoting posting of information. A motion to approve the Community Display Policy as modified was made by Boardmember Campbell, seconded by Boardmember Miller. Upon vote, motion passed 4-0.

NEW BUSINESS

TECHNICAL SERVICES POLICY – A motion to approve the Technical Services Policy as presented was made by Boardmember Campbell, seconded by Boardmember Calhoun. Upon vote, motion passed 4-0.

ANNUAL MEETING – Chairperson Thornton reminded Boardmembers that the Annual Meeting and election of officers would take place at the November meeting.

ADJOURNMENT

With no other business to come before the Board, the meeting was adjourned at 1:40 p.m.



Cindy Thornton, Chair



Nikki Calhoun, Vice-Chair