

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, November 6, 2012 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
NIKKI CALHOUN	VICE CHAIRPERSON
RHONDA HERRINGTON	SECRETARY
JANIE SEPULVEDA	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

Boardmember Woolverton, Boardmember Miller, President Ron Safford of the Memorial Board and President Haywood Harris of the Friends Board were absent; a quorum of the Board was present.

CALL TO ORDER – REGULAR MEETING 12:02 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Chairperson Thornton presented the minutes of the Regular Meeting on October 2, 2012. Boardmember Campbell moved the minutes be approved, seconded by Boardmember Sepulveda. Upon vote, motion passed 5-0

REPORT FROM LIBRARY FRIENDS

In the absence of Friends President Harris, no report was given.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY BALANCE STATEMENT – Director Holden reviewed the financials.
2. STATISTICAL REPORT - Director Holden reported on the activity of items being checked out for the month of October.
3. REPORT TO COUNCIL AND COMMISSIONERS – Director Holden reported and discussed with the board the report that will be given to Council and Commissioners.
4. PEARL GRANT UPDATE - Director Holden reported that the results of the survey have been tabulated. The information will be of great value when decisions are being made for the future of the Palestine Library.
5. AMNESTY WEEK - Director Holden reported that the library has not yet received approval from City Hall to waive the lost book fees as an incentive for patrons to return lost books to the library.
6. PERSONNEL - Director Holden reported that there are two Library Assistants currently interested in the position available for Senior Library Asst.
7. SIGNAGE/FACILITIES – Director Holden reported that new signage is still not available at the library. Director Holden will contact Tim Perry at the city to request that the old sign on Palestine

Avenue and Cedar St., directing patrons to the old facility, be moved to show directions to the new library facility.

8. PROGRAM CALENDAR - Director Holden distributed the November program calendar.
9. MALL-O-WEEN - Director Holden reported that the event was a great success. Over 2,000 were in attendance. Good publicity for the library.

REPORT FROM COMMITTEES

No Report

COMMUNICATIONS

No Information

UNFINISHED BUSINESS

No Business

New Business

1. ELECTION OF BOARD OFFICERS – Boardmember Herrington moved for Cynthia Thornton to be Chair of the Palestine Library Board, Seconded by Boardmember Sepulveda. Upon vote, motion passed 5-0. Boardmember Campbell moved for Nikki Calhoun to be Vice-Chair of the Palestine Library Board, seconded by Boardmember Sepulveda. Upon vote, motion passed 5-0. Boardmember Herrington moved for Shirley Campbell to be Secretary of the Palestine Library Board, seconded by Boardmember Sepulveda. Upon vote, motion passed 5-0.
2. DISCUSS PROMOTIONAL ACTIVITIES FOR LIBRARY PROGRAMS - Discussion was held to make program notices available to area schools, YMCA, churches, etc. regarding all the programs being offered by the Palestine Public Library. Director Holden will begin sending information to these places informing them of the benefits of using the library.

ADJOURNMENT

Boardmember Herrington made a motion to adjourn, seconded by Boardmember Sepulveda. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 1:03 p.m.


Cynthia Thornton, Chair


Rhonda Herrington, Secretary