

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, December 4, 2012 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
NIKKI CALHOUN	VICE CHAIRPERSON
SHIRLEY CAMPBELL	SECRETARY
RHONDA HERRINGTON	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Haywood Harris of the Friends Board and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER – REGULAR MEETING

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Chairperson Thornton presented the minutes of the Regular Meeting on November 6, 2012. Boardmember Woolverton moved the minutes be approved; seconded by Boardmember Calhoun. Upon vote, motion passed 7-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Harris, no report was given.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY BALANCE STATEMENT – Director Holden had no financial statement to present. It will be sent by email to all Boardmembers.
2. STATISTICAL REPORT – Director Holden reported on library activities for the month of November.
3. BTOP GRANT UPDATE – Director Holden explained that some Apple computers (i-pads or Macs) were being ordered for patron usage in the lab. This should be helpful to patrons who own Apple products but use PCs in class. The money became available because the Texas State Library paid for Learning Express this year.
4. AMNESTY WEEK – Director Holden reported the library has not yet received approval from City Hall to waive the lost book fees as an incentive for patrons to return lost books.
5. PERSONNEL- Director Holden reported the filling of the Senior Library Assistant position is currently on hold.
6. SIGNAGE/FACILITIES – Director Holden reported that since the signs directing patrons to the new library facilities would be on Loop 256 and Crockett Road (Hwy 287/19), TXDOT must give approval

for the placement. A sign, directing patrons to the new library, has been placed at the Cedar St. location.

7. PROGRAM CALENDAR- Director Holden distributed the December program calendar.

REPORT OF COMMITTEES

No report.

COMMUNICATIONS

Because the regular scheduled meeting of the Library Board will fall on January 1, New Year's Day, that meeting is moved to Tuesday, January 8.

UNFINISHED BUSINESS

1. DISCUSS PROMOTIONAL ACTIVITIES FOR LIBRARY PROGRAMS AND MAKE RECOMMENDATIONS – The Board continued discussion of and made recommendations for promotion of library programs with Director Holden.

NEW BUSINESS

1. CONSIDER DISPLAY CASE SELECTION FOR JOHN H. REAGAN BUST AND MAKE RECOMMENDATIONS – The members of the Board looked at examples of display cases and chose a stand with a decorative (carved/molded) base. Director Holden will check on availability of wood finishes or find similar stands from different suppliers.
2. DISCUSS 'HOW TO' FESTIVAL AND MAKE RECOMMENDATIONS – Director Holden advised the Board that a "HOW TO" festival is being planned in June 2013 to address a recurring PEARL Grant Survey request for more adult-related activities at the library. Boardmembers were encouraged to suggest crafters or other possible speakers for the event.

ADJOURNMENT

Boardmember Herrington made a motion to adjourn, seconded by Boardmember Miller. Upon vote, motion passed 7-0. With no other business to come before the Board, the meeting was adjourned at 12:50 p.m.


Cynthia Thornton, Chair


Shirley Campbell, Secretary