

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, April 2, 2013 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

NIKKI CALHOUN	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR
ROBERT WEILACHER	PRESIDENT OF FRIENDS BOARD

Chairperson Cynthia Thornton and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Vice-Chairperson Calhoun called the meeting to order at 12:10 p.m. as a quorum was present.

APPROVAL OF MINUTES

Secretary Campbell presented the minutes of the Regular Meeting on March 5, 2013. Boardmember Herrington moved the minutes be approved; seconded by Boardmember Woolverton. Upon vote, motion passed 6-0.

REPORT FROM LIBRARY FRIENDS

Recently elected President Robert Weilacher of the Library Friends Board introduced himself. The Library Friends will have a book sale every quarter. The next sale will be held on Saturday, May 4.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY BALANCE STATEMENT – Director Holden had no financial statement to present. It will be emailed to all Boardmembers.
2. STATISTICAL REPORT – Director Holden reported on library activities for March 2013.
3. Texas State Library Report – Director Holden reported that the Annual Report would be submitted at the end of April.
4. Friends Meeting Report – The Library Friends Board held its first meeting on March 19, 2013. The Friends are pleased with the success of its book sales.
5. Union Pacific Grant – The Union Pacific Foundation awarded a \$3,000 grant to the Palestine Public Library for the bilingual collection. It will be used to purchase bilingual materials for both children and adults.

6. Emergency Management – Director Holden attended a seminar concerning “Extreme Emergency” situations. She said the city staff was informed about the vocabulary used in emergencies to help with communications during such an event.
7. Program/Calendar Reports
 - a. Patron Appreciation Week (April 15-19) – During National Library Week, Palestine Public Library is thanking the patrons with daily book giveaways for children and adults.
 - b. Library Volunteer Appreciation Day (April 18) – Light refreshments will be provided for the volunteers and members of the three boards who give their time to serve the library.
 - c. Craft Day (April 17) – This free class taught by Karla Lang will demonstrate how to make birthday/greeting cards.
 - d. Summer Reading Clubs – Activities for all ages are planned for this summer at the library.

REPORT OF COMMITTEES

No report.

COMMUNICATIONS

None

UNFINISHED BUSINESS

1. Consider approval of Library Equipment Policy/Procedures – After discussion of many changes and additions to this policy, no action was taken.

NEW BUSINESS


1. Consider approval of Printing & Fax Policy/Procedures – Boardmember Herrington moved that the policy be approved; seconded by Boardmember Sepulveda. Upon vote, motion carried 6-0.

ADJOURNMENT

Boardmember Sepulveda made a motion to adjourn; seconded by Boardmember Woolverton. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 12:55 p.m.



Nikki Calhoun, Vice-Chair



Shirley Campbell, Secretary