

PART II - CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE IV. - BOARDS, COMMITTEES, COMMISSIONS
DIVISION 5. - LIBRARY BOARD

DIVISION 5. - LIBRARY BOARD ^[10]

⁽¹⁰⁾ **Editor's note**— Ord. No. O-11-11, § 1, adopted March 28, 2011, repealed the former Div. 5 in its entirety and enacted a new Div. 5 as set out herein. The former Div. 5, §§ 2-151—2-156, pertained to similar subject matter and derived from Ord. No. O-17-06, § 1, adopted May 22, 2006.

⁽¹⁰⁾ **Cross reference**— Library, ch. 70.

[Sec. 2-151. - Creation; composition; appointment of members.](#)

[Sec. 2-152. - Term of office.](#)

[Sec. 2-153. - Officers and quorum.](#)

[Sec. 2-154. - Rules of procedure and bylaws.](#)

[Sec. 2-155. - Purposes of board.](#)

[Sec. 2-156. - Scope of power.](#)

[Secs. 2-157—2-165. - Reserved.](#)

Sec. 2-151. - Creation; composition; appointment of members.

(a) There is created and established a library board (the "board") which shall consist of seven members selected as provided in section 6.6 of the Charter. Members of the board shall be identified by place numbers (1) through (7). No more than three members may be nonresidents of the city. Members of the board shall serve without compensation. A member of the board may be removed from his position at any time by the mayor, subject to the approval of the city council.

(b) The President of Palestine Library Friends, Inc., and the President of Palestine Library Memorial, Inc., shall serve as nonvoting ex officio members of the board.

(Ord. No. O-11-11, § 1, 3-28-2011)

Sec. 2-152. - Term of office.

The terms for places (1), (2) and (3) shall be concurrent and end on September 30, 2011; the terms for places (4) and (5) shall be concurrent and end on September 30, 2012; the terms for places (6) and (7) shall be concurrent and end on September 30, 2013. Thereafter, the term for places (1) through (7) shall be three years. Members shall continue to act after the end of his or her term until a successor is appointed and confirmed. A member of the commission shall be eligible for reappointment; provided, however, that a member may not be appointed for more than three consecutive terms unless an exception is approved by a majority vote of the city council.

(Ord. No. O-11-11, § 1, 3-28-2011)

Sec. 2-153. - Officers and quorum.

The board shall organize by electing from its membership a chairperson and a vice-chairperson. The board may elect a secretary or other officers from its membership or may request the library director to serve as secretary or appoint a member of the library staff to serve as secretary. A majority of the members of the board shall constitute a quorum for the transaction of business. The library director shall provide staff assistance, reports, recommendations, and other duties as are incidental to the office.

(Ord. No. O-11-11, § 1, 3-28-2011)

Sec. 2-154. - Rules of procedure and bylaws.

The board may adopt rules of procedure for the conduct of its business. Such bylaws shall include, among other items, provisions for:

- (1) Regular and special meetings open to the public;
- (2) Records of its proceedings, to be open for inspection by the public;
- (3) Reporting to the city council annually or more frequently as requested by the council; and
- (4) Minimum requirements for member training and education.

(Ord. No. O-11-11, § 1, 3-28-2011)

Sec. 2-155. - Purposes of board.

The board:

- (1) Encourage development of the public library and its programs;
- (2) Review and make recommendations to the library director, the city manager, and the city council on library policy and programs for the advancement of the library;
- (3) Review and make recommendations on matters when requested by the library director, city manager, or the city council;
- (4) Promote and stimulate public interest in events and programs related to the library and to assist the library director in carrying out such events and programs;
- (5) Evaluate and recommend long-range capital improvement programs for the library;
- (6) Develop and maintain a library master plan, subject to the approval and adoption of the city council;
- (7) Make recommendations to the city manager regarding the employment of the library director, (although the actual employment or discharge of such director shall be done by the city manager);
- (8) Consult with and assist the library director in the preparation of the proposed annual

PART II - CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE IV. - BOARDS, COMMITTEES, COMMISSIONS
DIVISION 5. - LIBRARY BOARD

budget to be adopted by the city council;

(9) Advise and make recommendations to the city manager's designated representative regarding the purchase of all books, furniture, equipment, and other necessary materials and matters relating to the proper operation of the library, within the confines of the city budget; and

(10) Advise in the management of the facilities of the library, including the building and grounds of the library, within the budget adopted by the city council.

(Ord. No. O-11-11, § 1, 3-28-2011)

Sec. 2-156. - Scope of power.

The library board shall have no right, power, or authority to obligate or bind the city in any manner whatsoever.

(Ord. No. O-11-11, § 1, 3-28-2011)

Secs. 2-157—2-165. - Reserved.