



HISTORICAL LANDMARK COMMISSION
REGULAR MEETING
July 15, 2014 4:00P.M.
City Hall Council Chambers
504 N. Queen Street
Palestine, Texas

MEETING MINUTES

ROLL CALL	
Members present: Julie Abston, Chair; Jerry Bolton Alan Herrington; Shirley Shaddock; Linda Williams	Others in attendance: Jacob Morris, Historic Preservation Officer; Alene Leveston, Administrative Assistant
Members absent: Neel Warren, Bun Price	

CALL TO ORDER
Meeting called to order at 4:18 p.m. by Chairperson, Julie Abston. A quorum was present.

CITIZEN COMMENTS:
None.

APPROVAL OF THE MINUTES:
Commission action: Approved the minutes of the June 10, 2014 meeting.
Motion: Williams Second: Bolton Vote: Unanimous

CERTIFICATE OF APPROPRIATENESS APPLICATIONS:
Case COA-14-05- Conduct a public hearing, discuss and consider a request for a Certificate of Appropriateness submitted by Kim McKinney, property owner, to expand her kitchen located at the north rear corner of the residence at 708 South Sycamore. Motion: Commission moved to approve the application, with the additional condition that it the change is documented as a new addition, such as a small date plaque.
Motion: Williams Second: Herrington Vote: Unanimous

Case COA-14-06- Conduct a public hearing, discuss and consider a request for a Certificate of Appropriateness submitted by Dawn Campbell, property owner, to construct a wooden railing to the front and side of the first floor front porch of the residence at 922 N Link Street. Motion: Commission moved to approve the application as submitted.
Motion: Herrington Second: Bolton Vote: Unanimous

Case COA-14-07- Conduct a public hearing, discuss and consider a request for a Certificate of Appropriateness submitted by Alejandro and Elizabeth Aleman to construct a rear addition to the residence at 523 W Kolstad. Motion: Commission moved to accept the application, with the following qualifications. In this particular building, windows of substitute materials are permitted, specifically because the historic portions of the home previously had the original wooden windows removed prior to designation of the historic district.
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Any doors to be used are to be constructed of wood.		
Motion: Williams	Second: Shaddock	Vote: Unanimous
HISTORIC PRESERVATION AWARD:		
Commission moved to recognize the home at 412 South Sycamore (known as the Pennybacker house) for a Historic Preservation award.		
Motion: Shaddock	Second: Herrington	Vote: Unanimous
STAFF REPORT:		
Staff summarized developments since the last reporting period:		
<ul style="list-style-type: none"> • The Historic Resources Survey preparations are ongoing, and volunteers are continuing surveying the Downtown district. • Staff described current minimum maintenance standards cases. Staff also provided information concerning outreach programs for residential properties in need of maintenance. • The Historic Preservation Handbook Spanish translation is ongoing. • Staff reported that outreach is ongoing related to two prominent historic properties <ul style="list-style-type: none"> ○ Railroad Hospital Building ○ Mt. Vernon AME Church 		
DISCUSSION OF FUTURE AGENDA ITEMS		
No specific items were suggested.		

Julie Abston, Chair

Julie Abston
Commission Chair

JM

Jacob Morris
Historic Preservation Officer