

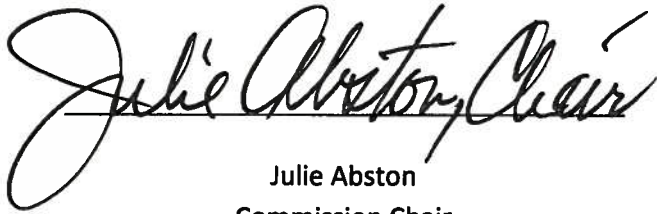


HISTORICAL LANDMARK COMMISSION
REGULAR MEETING
December 17, 2013 4:00P.M.
City Hall Council Chambers
504 N. Queen Street
Palestine, Texas

MEETING MINUTES

ROLL CALL	
Members present: Julie Abston, Chair, Jerry Bolton, Alan Herrington, Marti Moronko, Bun Price, Linda Williams	Others in attendance: Jacob Morris, Historic Preservation Officer, Jeffrey Lyons, Director of Development Services, and Alene Leveston, Administrative Assistant
Members absent: Norris White, Jr. Submitted resignation prior to meeting	

CALL TO ORDER		
Meeting called to order at 4:06 pm by Chair, Julie Abston. A quorum was present.		
CITIZEN COMMENTS:		
None.		
APPROVAL OF THE MINUTES:		
Commission action: Approved the minutes of the November 19, 2013 as amended.		
Motion: Williams	Second: Abston	Vote: Unanimous
VICE_CHAIR APPOINTMENT		
Commission action: Appoint Linda Williams as vice-chair.		
Motion: Moronko	Second: Price	Vote: Unanimous
BEAUTIFICATION AWARDS		
No Properties nominated for December		
STAFF UPDATE CONCERNING HLC MATTERS		
Procedures for enforcing demolition by neglect: Jacob Morris reported that staff is developing procedures for enforcing demolition by neglect and inadequate maintenance of historic properties.		
Revisions to the Design Guidelines Handbook for historic property owners. Historic Preservation Officer solicited comment regarding the draft of the Design Guidelines Handbook. Commissioners provided feedback to enhance the document.		
ADJOURNMENT		
With no other items on the agenda, the meeting adjourned at 4:36 pm		



Julie Abston
Commission Chair



Jacob Morris
Historic Preservation Officer