

PART II - CODE OF ORDINANCES
Chapter 78 - PERSONNEL
ARTICLE II. - CIVIL SERVICE FOR FIREFIGHTERS AND POLICE OFFICERS
DIVISION 2. - CIVIL SERVICE COMMISSION

DIVISION 2. - CIVIL SERVICE COMMISSION ^[70]

⁽⁷⁰⁾ **Cross reference**— Boards, committees, commissions, § 2-86 et seq.

⁽⁷⁰⁾ **State Law reference**— Members of civil service commission, V.T.C.A., Local Government Code § 143.006.

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Sec. 78-46. - Established.

There is established a civil service commission for the purpose of administering the civil service law, as adopted by the voters of the city, and this article.

(Code 1968, § 22-26)

Sec. 78-47. - Composition.

The civil service commission shall consist of three qualified members.

(Code 1968, § 22-27)

State law reference— Similar provisions, V.T.C.A., Local Government Code § 143.006(b).

Sec. 78-48. - Appointment of members.

The members of the civil service commission shall be appointed by the mayor, subject to confirmation by the city council.

(Code 1968, § 22-28)

State law reference— Similar provisions, V.T.C.A., Local Government Code § 143.006(b).

Sec. 78-49. - Effect of appointment.

The members appointed to the civil service commission shall serve for the terms, under the

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conditions, qualifications and limitations; and in the manner provided in the civil service law. The terms shall expire on the second Monday in June.

(Code 1968, §§ 2-7, 22-29)

State law reference— Terms, V.T.C.A., Local Government Code § 143.006.

Sec. 78-50. - Compensation.

Members of the civil service commission shall serve with or without compensation as may be determined by the city council.

(Code 1968, § 22-30)

Sec. 78-51. - Meetings.

The civil service commission, at the time and place set by it, shall hold regular meetings or special meetings required in the proper discharge of its duties.

(Code 1968, § 22-31)

Sec. 78-52. - Quorum.

Two members of the civil service commission shall constitute a quorum for the transaction of business.

(Code 1968, § 22-32)

State law reference— Rules of procedure, V.T.C.A., Local Government Code § 143.008.

Sec. 78-53. - Powers and duties.

(a) Duties of the civil service commission shall be to:

- (1) Approve and adopt such rules and regulations necessary for the proper conduct of its business;
- (2) Formulate minimum standards and qualifications for each class in the classified service;
- (3) Make provisions for open and competitive examinations for applicants meeting the requirements prescribed by the civil service law;
- (4) Authorize temporary appointments;
- (5) Make rules and regulations governing promotions, efficiency ratings, leaves of absence; and
- (6) Make all other rules and regulations necessary to carry out the civil service law.

(b) All rules and regulations shall be approved by the city council.

(c) The commission shall adopt, modify or reject such classifications and compensation plans

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for firefighters and police officers, together with rules for their administration, as may be recommended by the civil service director after a thorough survey of the personnel and departmental organization of the fire department and the police department. All such plans and classifications shall not be effective until adopted and approved by ordinance passed by the city council.

(Code 1968, § 22-33)

State law reference— Powers and duties of commission, V.T.C.A., Local Government Code §§ 143.006—143.010, 143.051.

Sec. 78-54. - Civil service hearings.

The civil service commission shall begin and conduct all civil service hearings which may be deemed necessary for the proper enforcement and administration of this article and of the rules of the commission and shall conduct the hearing fairly and impartially as prescribed by V.T.C.A., Local Government Code § 143.010(g) and shall render a just and fair decision. The commission, with the approval of the city council, may be represented by special counsel appointed by the commission. The city attorney represents the city.

(Code 1968, § 22-34)

Secs. 78-55—78-65. - Reserved.