

CITY OF PALESTINE

**Purchasing Department
504 North Queen Street
Palestine, TX 75801
Phone: 903-731-8441
Fax: 903-731-8486**

VENDOR APPLICATION

Date: _____

Please check one of the following:

New application Add Commodities Name/Address Change Delete Commodities

1. Applicant's Name and Mailing Address for Bids and P.O.'s

_____ **Phone No.** _____

2. Mailing Address for Payments (if different from item 1):

3. Type of Organization (Check One):

Individual Partnership Non-Profit Corporation, State of Inc. _____

Federal I.D. or Social Security #: _____

How Long in Present Business: _____

4. Type of Business:

Manufacturer Factory Representative Wholesale Dealer

Retail Dealer Distributor

Construction: Unlimited Contractor Limited Contractor

List the type of products and/or services that your company offers:

5. Texas Residency Requirements for Bidders: Pursuant to Texas Law V.A.T.S. Article 601g. section 1 & 2, the following information is to be completed:

Is your principal place of business located in Texas? ____ **Yes** ____ **No**

If No, does your state have a local preference statute? ____ **Yes** ____ **No**

If Yes, non-resident bidders must submit copy of any statutes applicable to Texas bidders in the state of your principal place of business.

DEFINITIONS: A “non-resident bidder” means a bidder whose principal place of business is not in Texas, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas. A “Texas resident bidder” means a bidder whose principal place of business is in Texas, and includes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

6. Disadvantaged & Women Owned Business: The City of Palestine is committed to assuring that all businesses aspiring to do business with the City are given a prompt, courteous and equal opportunity. Misrepresentation of facts will disqualify the bidder.

Disadvantaged & Women Owned Business Certification:

a. **“Disadvantaged Business”** – means any business (1) which is at least 51 percent owned by one or more socially and economically disadvantaged individuals; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more socially and economically disadvantaged individuals; and (2) whose management and daily business operations are controlled by one or more of such individuals.

b. **“Women – Owned Business”** – means a business that is at least 51 percent owned by a woman or women and who also control and operate the business.

The undersigned certifies that this firm:

IS or **IS NOT** a disadvantaged business enterprise (DBE).

If **Yes**, check one:

African American Hispanic American Asian American Native American

IS or **IS NOT** a women owned business enterprise (WBE).

I hereby certify that signee is authorized agent for applicant and information supplied herein is correct. Failure to complete or falsify the information required may be caused for disqualification of bidder.

Signed by: _____

Print Name: _____

Date: _____

