

PALESTINE PUBLIC LIBRARY

ESTABLISHED 1882

2000 South Loop 256 Suite 42 · Palestine Texas 75801-5932 · 903 729-4121 · 903 729-8087 ·
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Position 1 Shirley Campbell 2014
Position 2 Janie Sepulveda 2014
Position 3 Rosemary Miller 2014

Position 4 Cindy Thornton 2015
Position 5 Rhonda Herrington 2015

Position 6 Bonnie Woolverton 2016
Position 7 Nikki Calhoun 2016

PALESTINE PUBLIC LIBRARY BOARD MEETING

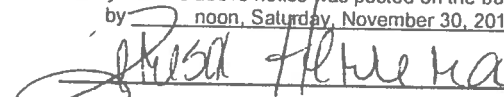
*A regular meeting of the Palestine Public Library Board
will be held at Noon, **Tuesday, December 3, 2013**, in the Mall Conference Room
located at 2000 South Loop 256, Palestine, Texas 75801*

AGENDA

- I. Call to order
- II. Membership Roll Call
- III. Approval of Minutes
 1. Regular meeting of November 5, 2013
- IV. Report from Library Friends (Janz)
- V. Report from Memorial Board (Safford)
- VI. Report from Library Director
 1. Monthly Financial Statements
 2. Statistical Reports
 3. Friends Update
 4. Hutchinson Family Donation
 5. Veteran's Christmas Tree
 6. Upcoming events/Calendar
- VII. Report of Committees
- VIII. Communications
- IX. Unfinished Business
 1. Consider Board Recommendations for policy, procedures and planning.
- X. New Business
- XI. Adjourn

Certification

I certify that the above notice was posted on the bulletin board at City Hall
by _____ noon, Saturday, November 30, 2013

 _____, City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Roy Crouch, Community Services Director, at 903-731-8415 or at rcrouch@palestine.tx.org at least two (2) days before the meeting so that appropriate arrangements can be made.

Should the need arise, the Board may go into closed session to discuss any Items,
as provided for in Texas Government Code, Section 552.

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, November 5, 2013 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
NIKKI CALHOUN	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

Boardmember Miller, President Jeremy Janz of the Friends Board and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Secretary Campbell presented the minutes of the Regular Meeting of October 1, 2013. Boardmember Woolverton moved the minutes be approved, seconded by Boardmember Calhoun. Upon vote, motion passed 6-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Janz, no report was given.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT – Director Holden reviewed October financials.
2. STATISTICAL INFORMATION - Library statistics for October were presented.
3. FRIENDS UPDATE – Director Holden reported the Friends Board paid for the bounce house used during Mall-O-Ween.
4. MEMORIAL BOARD UPDATE – The Memorial Board is reviewing its mission/purpose statement.
5. MALL-O-WEEN REPORT – This activity was a huge success with 3900 raffle tickets given out.
6. UPCOMING EVENTS/CALENDAR – The Library will be closed November 28-30.

REPORT OF COMMITTEES

None

COMMUNICATIONS

None

UNFINISHED BUSINESS

1. CONSIDER STATUS OF BOARD RECOMMENDATIONS FOR POLICY, PROCEDURES, AND PLANNING – Chairperson Thornton and Boardmember Woolverton met with City Manager Wendy Ellis. She will consider a Collection Agency that will prosecute library patrons having overdue fines. Also discussed was use of other rooms in the Mall as meeting rooms for Library functions.

NEW BUSINESS

1. ELECTION OF OFFICERS (ANNUAL MEETING) – Boardmember Herrington made a motion to elect Cynthia Thornton, President; Nikki Calhoun, Vice-President; and Shirley Campbell, Secretary; seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.

2. CONSIDER AMENDMENTS TO PROPOSED FINES COLLECTION PROCEDURES – Boardmember Herrington made a motion to adopt amendments as presented, seconded by Boardmember Calhoun. Upon vote, motion passed 6-0.

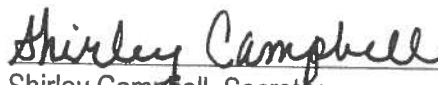
3. CONSIDER AMENDMENT TO CIRCULATION POLICY – Boardmember Herrington made a motion to adopt amendment as presented, seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.

ADJOURNMENT

Boardmember Sepulveda made a motion to adjourn, seconded by Boardmember Campbell. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 1:10 p.m.



Cynthia Thornton, Chair



Shirley Campbell, Secretary