

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, October 1, 2013 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
SHIRLEY CAMPBELL	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

Boardmembers Miller, Calhoun, and Sepulveda; President Jeremy Janz of the Friends Board; and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Secretary Campbell presented the minutes of the Regular Meeting of September 3, 2013. Boardmember Woolverton moved the minutes be approved, seconded by Boardmember Herrington. Upon vote, motion passed 4-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Janz, no report was given.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT – No monthly financial statement was available.
2. STATISTICAL INFORMATION - The library statistics for September were presented.
3. FACILITY/FURNITURE/SIGNAGE – Director Holden is getting additional quotes from contractors to do installation and/or carpentry on shelf bracing, shelf ends, and the Reagan bust case. She expressed thanks to the donors to the Open the Doors fund and the Library Friends for making the library's new signs possible.
4. PERSONNEL UPDATE – The Interim City Manager is studying staff assignments at City Hall and has issued a temporary hold on new hires.

Boardmember Sepulveda entered the meeting at 12:30 p.m.

5. EDGE GRANT – Director Holden received a \$690 check for attending a library workshop in Austin. This money will be spent on software needs for the library.

6. FRIENDS UPDATE – Due to the resignation of President Weilacher of the Friends Board, Jeremy Janz is now the President. He was serving as the Vice President.
7. CIRCULATION POLICY FLYER - The library staff is working on a handout to give to patrons.
8. UPCOMING EVENTS/CALENDAR – The calendar for October was presented. The library will be closed October 31 to prepare for Mall-O-Ween on that night from 6:00 p.m. – 8:00 p.m.
9. CHAMPIONS FOR CHILDREN DONATION – Because of its closing, this organization donated all educational materials and furnishings to the library.

REPORT FROM COMMITTEES

No report.

COMMUNICATIONS

None

UNFINISHED BUSINESS

1. CONSIDER STATUS OF BOARD RECOMMENDATIONS FOR POLICY, PROCEDURES, AND PLANNING – Chairperson Thornton and Boardmember Woolverton met with Interim City Manager Wendy Ellis and plan to have another meeting October 29.

NEW BUSINESS

None.

ADJOURNMENT

Boardmember Herrington made a motion to adjourn, seconded by Boardmember Woolverton. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 1:00 p.m.


Cynthia Thornton, Chair


Shirley Campbell, Secretary