

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, October 4, 2016, at 11:30 a.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

RHONDA HERRINGTON	CHAIRPERSON
CYNTHIA THORNTON	BOARD MEMBER
PORTIA RODGERS	BOARD MEMBER
KAITLY SCROGGINS	BOARD MEMBER
THERESA HOLDEN	DIRECTOR

Board members Shirley Campbell, Theresa Hamilton-Roberts, and Janie Sepulveda, Friends Board President Carson Wages and Memorial Board President Ron Safford were absent.

CALL TO ORDER-REGULAR MEETING AT 11:30 a.m.

Chairperson Rhonda Herrington called the meeting to order at 11:35 a.m. as a quorum was present. New Library Board member Kaitlin Scroggins was welcomed.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of September 6, 2016 were presented. Corrections to the minutes of August 2, 2016 were also presented. Board member Rodgers moved the minutes for August and September be approved, seconded by Board member Thornton. Upon vote, motion passed 4-0.

REPORT FROM LIBRARY FRIENDS

No report.

REPORT FROM MEMORIAL BOARD

No report.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - The Board reviewed the September report showing 92.86% of the budget expended. Director Holden reported additional invoices would be processed against the balance of the library's accounts before the FY 2016 budget was closed.
2. STATISTICAL REPORT – Director Holden presented the Statistical Report. Discussion followed regarding adult and children programming.

3. OCTOBER ACTIVITIES CALENDAR - The calendar of library activities for October was reviewed.

REPORT OF COMMITTEES

1. LONG-RANGE PLAN COMMITTEE – Director Holden reported that the Survey collection period had ended and the results were being tallied.

COMMUNICATIONS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. INTERNET SAFETY AND ACCEPTABLE USE POLICY (revision) – Director Holden presented a revised policy. Following discussion, Board member Thornton made the motion to approve the revised policy, seconded by Board member Rodgers. Upon vote, motion passed 4-0.
2. FURNITURE POLICY – Director Holden presented the policy for review. Board member Rodgers made the motion to approve, seconded by Board member Scroggins. Upon vote, motion passed 4-0.
3. PROJECTS BY CONTRACTORS – Information was presented by Director Holden. No action taken.

ITEMS FROM BOARD MEMBERS

1. Board member Thornton presented information about the Blackshear Doors and other items donated to the library from the Blackshear estate. It has been reported that Mr. Blackshear was buried in the local City cemetery without a headstone, being the last member of his family to die. Input was sought as to possible sources to contact to recognize this generous benefactor of our library.

ADJOURN

Board member Scroggins moved to adjourn, seconded by Board member Rodgers. Upon vote, motion passed 4-0. With no other business to come before the Board, the meeting was adjourned at 12:15 p.m.

Rhonda Herrington, Chairperson

Cynthia Thornton, Acting Secretary