

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, November 5, 2013 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON
NIKKI CALHOUN
SHIRLEY CAMPBELL
RHONDA HERRINGTON
JANIE SEPULVEDA
BONNIE WOOLVERTON

CHAIRPERSON
BOARDMEMBER
BOARDMEMBER
BOARDMEMBER
BOARDMEMBER
BOARDMEMBER

THERESA HOLDEN

DIRECTOR

Boardmember Miller, President Jeremy Janz of the Friends Board and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Secretary Campbell presented the minutes of the Regular Meeting of October 1, 2013. Boardmember Woolverton moved the minutes be approved, seconded by Boardmember Calhoun. Upon vote, motion passed 6-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Janz, no report was given.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT – Director Holden reviewed October financials.
2. STATISTICAL INFORMATION - Library statistics for October were presented.
3. FRIENDS UPDATE – Director Holden reported the Friends Board paid for the bounce house used during Mall-O-Ween.
4. MEMORIAL BOARD UPDATE – The Memorial Board is reviewing its mission/purpose statement.
5. MALL-O-WEEN REPORT – This activity was a huge success with 3900 raffle tickets given out.
6. UPCOMING EVENTS/CALENDAR – The Library will be closed November 28-30.

REPORT OF COMMITTEES

None

COMMUNICATIONS

None

UNFINISHED BUSINESS

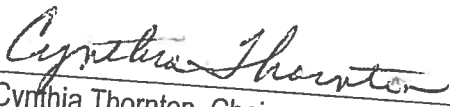
1. CONSIDER STATUS OF BOARD RECOMMENDATIONS FOR POLICY, PROCEDURES, AND PLANNING – Chairperson Thornton and Boardmember Woolverton met with City Manager Wendy Ellis. She will consider a Collection Agency that will prosecute library patrons having overdue fines. Also discussed was use of other rooms in the Mall as meeting rooms for Library functions.

NEW BUSINESS

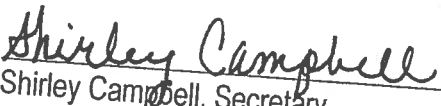
1. ELECTION OF OFFICERS (ANNUAL MEETING) – Boardmember Herrington made a motion to elect Cynthia Thornton, President; Nikki Calhoun, Vice-President; and Shirley Campbell, Secretary; seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.
2. CONSIDER AMENDMENTS TO PROPOSED FINES COLLECTION PROCEDURES – Boardmember Herrington made a motion to adopt amendments as presented, seconded by Boardmember Calhoun. Upon vote, motion passed 6-0.
3. CONSIDER AMENDMENT TO CIRCULATION POLICY – Boardmember Herrington made a motion to adopt amendment as presented, seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.

ADJOURNMENT

Boardmember Sepulveda made a motion to adjourn, seconded by Boardmember Campbell. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 1:10 p.m.



Cynthia Thornton, Chair



Shirley Campbell, Secretary