

THE STATE OF TEXAS
COUNTY OF ANDERSON
PALESTINE PUBLIC LIBRARY

The Library Board of the City of Palestine convened in a Regular Meeting on Monday, November 3, 2014 at 12:00 p.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

NIKKI CALHOUN	VICE-CHAIRPERSON
BONNIE WOOLVERTON	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
ED WHITE	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Jeremy Janz of the Friends Board and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER-REGULAR MEETING 12:00 p.m.

Vice-Chairperson Calhoun called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

The Minutes of the Regular Meeting of October 7, 2014 were presented. Boardmember Sepulveda moved the Minutes be approved, seconded by Boardmember Woolverton, Upon vote, motion passed 4-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Janz, no report was given. However, Director Holden presented the not-yet-approved Minutes from their most recent meeting and several items were discussed.

REPORT FROM MEMORIAL BOARD

In the absence of Memorial Board president Safford, no report was given. Director Holden attended their recent meeting and gave a brief recap. They may partner with the Friends for a fundraiser to contribute to the book budget shortfall.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT – not yet available.
2. STATISTICAL REPORT – Stats are incomplete (lacking number of adult programs attendance and Wifi use)
3. PERSONNEL UPDATE – Hilda Moeller has taken Rachel Menjivar's position, Librarian I. There are still two part-time positions to be filled that formerly were the one unfilled frozen position.
4. FACILITY AND FURNITURE/EQUIPMENT UPDATE – Drip in server room is fixed. Air conditioning in computer lab is fixed. Fax is working again. Furniture for the teen area needs cushions. Reagan bust case to be ordered.
5. FY 2014-15 BUDGET and BUDGET NOTEBOOK – Entire City budget is in notebook. Library gained a few small increases, but took big hit in book buying budget.

6. NOVEMBER CALENDAR – presented showing various activities and Thanksgiving holidays.

REPORT OF COMMITTEES

No report

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. ANNUAL MEETING – The current slate of officers (Chairman, Cindy Thornton; Vice-Chair, Nikki Calhoun; and Secretary, Shirley Campbell) were re-elected for next year. Boardmember Woolverton made the motion, seconded by Boardmember Sepulveda. Upon vote, motion passed 4-0.
2. CONSIDER PROCTORING POLICY AMENDMENT – Motion was made by Boardmember White, seconded by Boardmember Woolverton. Upon vote, motion passed 4-0.
3. CONSIDER PRINT/COPY/FAX POLICY AMENDMENT – Motion was made by Boardmember White, seconded by Boardmember Calhoun. Upon vote, motion passed 4-0.
4. CONSIDER CELL PHONE USE – Motion was made by Boardmember Woolverton, seconded by Boardmember Sepulveda. Upon vote, motion passed 4-0.

ADJOURNMENT

Boardmember White made a motion to adjourn, seconded by Boardmember Woolverton. Upon vote, motion passed 4-0. With no other business to come before the Board, the meeting was adjourned at 12:32 p.m.


Nikki Calhoun, Vice-Chair


Bonnie Woolverton, Secretary Pro-Tem