

Minutes of the Regular Meeting of September 6, 2016
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THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, September 6, 2016 at 11:30 a.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present.

RHONDA HERRINGTON	CHAIRPERSON
JANIE SEPULVEDA	BOARDMEMBER
THERESA HAMILTON-ROBERTS	BOARDMEMBER
PORTIA RODGERS	BOARDMEMBER
CYNTHIA THORNTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Carson Wages of the Friends Board, President Ron Safford of the Memorial Board, and Boardmember Nikki Calhoun were absent.

CALL TO ORDER-REGULAR MEETING AT 11:30 a.m.

Chairperson Rhonda Herrington called the meeting to order at 11:40 a.m. as a quorum was present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of August 2, 2016 were presented. Boardmember Thornton made a motion to approve the minutes; seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.

REPORT FROM LIBRARY FRIENDS

The Library Friends book sale will be Saturday, September 17 from 10 a.m. to 4 p.m. in the Palestine Mall.

REPORT FROM MEMORIAL BOARD

None.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - The report was not available.
2. STATISTICAL REPORT - Library statistics were provided in a new format which shows the percent of change from 2015 to 2016.

3. SEPTEMBER ACTIVITIES CALENDAR - STEAM Storytime and Read to Me Storytime, Bilingual Storytime, Coloring for Grownups class, Microsoft Excel Basics and Word Basics, and Tai Chi Club are some of activities for this month.
4. TLA EXECUTIVE LEADERSHIP IMMERSION - Director Holden reported about the excellent leadership training which was provided to public librarians, as well as school and academic librarians. She will use suggestions offered for training the staff.
5. LIBRARY PROPOSED BUDGET FY 2016-17 - The proposed budget reduces the library budget by \$24,000.

REPORT OF COMMITTEES

1. LONG-RANGE PLAN COMMITTEE - The surveys were sent to local businesses and some of those have been returned.

COMMUNICATIONS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. INTERNET SAFETY AND ACCEPTABLE USE POLICY REVISION - No action taken.
2. PROJECTS BY CONTRACTORS - The Library Board reviewed the bids submitted by the contractors.

ITEMS FROM BOARD MEMBERS

None.

ADJOURN

Boardmember Rodgers made a motion to adjourn; seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 12:48 p.m.

Rhonda Herrington, Chairperson

Shirley Campbell, Secretary

