

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, September 1, 2015 at 12:00 p.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

NIKKI CALHOUN	VICE-CHAIRPERSON
CYNTHIA THORNTON	CHAIRPERSON
BONNIE WOOLVERTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Carson Wages of the Friends Board and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER-REGULAR MEETING AT 12:00 p.m.

Chairperson Cynthia Thornton called the meeting to order at 12:03 p.m. as a quorum was present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of August 4, 2015 were presented. Board member Sepulveda moved the minutes be approved. Upon vote, motion passed 5-0.

REPORT FROM LIBRARY FRIENDS

Friends Board President Wages was absent so there was no Friends report. Director Holden stated that the next Friends Book Sale would be Saturday, October 10.

REPORT FROM MEMORIAL BOARD

In the absence of Memorial Board President Safford, Library Board member Herrington reported that the Dallas Brass fundraiser for the Library is scheduled for April 30, 2016. The Memorial Board is funding this event.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - The Board reviewed the August report.
2. STATISTICAL REPORT - Library statistics were presented. Director Holden reported that most of the FY 2014-2015 library budget has been spent. Board Chair Thornton reviewed the projected FY 2015-2016 budget. There is an approximately \$8,000 decrease as the library's copier and budget accounts have been moved to the Warehouse budget. There is an increase in the payroll account due to the addition of three part-time employees, and an insurance account decrease because of the fewer number of full-time employees. The software maintenance account increased by \$4,400. The book budget account increased by \$16,600 as the library had requested additional funding due to the book budget cut of \$26,500 in FY 2014-15.
3. SEPTEMBER ACTIVITIES CALENDAR - The calendar of library activities for September was reviewed. September is Library Card Sign-up Month.
4. UPDATE OF PROSPECTIVE BOARD MEMBERS – Ms. Rodgers has received the Board membership application and is to mail it back. Ms. Hamilton-Roberts has returned her application which Director Holden emailed to City Secretary Herrera for Mayor Herrington to review. Ruth Davis of the Memorial and Friends Boards has also expressed interest.

REPORT OF COMMITTEES

1. LONG-RANGE PLAN COMMITTEE – Board member Sepulveda reports the committee consists of herself, Jeremy Janz of the Friends Board, Matt Hill of the Memorial Board, Librarian II Ana Sanchez, Director Holden, Board Chair Thornton, Luis Giron, and Board member Herrington. The committee revised the patron and business organizations surveys, and is working on an online version of the surveys. The committee also revised the mission and vision statements.

COMMUNICATIONS

Board member Woolverton was presented a certificate thanking her for her service to the Palestine Public Library Board.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. ART RELEASE FORM – Board recommended the form as amended to be submitted to the Anderson County Arts Council for their consideration.

ADJOURN

Board member Herrington moved to adjourn. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 1:03 p.m.

Cynthia Thornton, Chairperson

Shirley Campbell, Secretary