

THE STATE OF TEXAS       §  
COUNTY OF ANDERSON     §  
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, October 6, 2015 at 12:00 p.m. in the Library Meeting Room at 2000 Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
SHIRLEY CAMPBELL	BOARDMEMBER
NIKKI CALHOUN	BOARDMEMBER
PORTIA RODGERS	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Carson Wages of the Friends Board, President Ron Safford of the Memorial Board, and Boardmembers Janie Sepulveda and Theresa Hamilton-Roberts were absent.

**CALL TO ORDER-REGULAR MEETING AT 12:00 p.m.**

Chairperson Cynthia Thornton called the meeting to order at 12:05 p.m. as a quorum was present.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of September 1, 2015 were presented. An error in attendance was corrected. Boardmember Calhoun moved the minutes be approved as corrected; seconded by Boardmember Campbell. Upon vote, motion passed 5-0.

**REPORT FROM LIBRARY FRIENDS**

Friends Board President Wages was absent. Director Holden stated that the next Friends Book Sale would be this Saturday, October 10.

**REPORT FROM MEMORIAL BOARD**

Memorial Board President Safford was absent. Library Boardmember Herrington reported that the Memorial Board is funding the Dallas Brass event which is scheduled for April 30, 2016. The Library Friends Board will arrange the reception.

**REPORT FROM LIBRARY DIRECTOR**

1. MONTHLY FINANCIAL STATEMENT - The September financial statement is not yet available.

2. STATISTICAL REPORT - Library statistics were present. Director Holden indicated that the meeting room usage was shown as library/non-library groups.
3. OCTOBER ACTIVITIES CALENDAR - The calendar of library activities for October was reviewed. The week beginning October 18 is Teen Read Week.
4. BUDGET UPDATE - The City Council approved the Library Budget as presented.

**REPORT OF COMMITTEES**

None

**COMMUNICATIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. CONSIDER CHANGE OF LIBRARY BOARD MEETING DATE FOR NOVEMBER - The meeting date of Tuesday, November 3 was agreeable to all; no action required.
2. CONSIDER CIRCULATION POLICY REVISIONS - Boardmember Herrington made a motion that the circulation policy be accepted as amended; seconded by Boardmember Campbell. Upon vote, motion passed 5-0.
3. CONSIDER RESPONSE TO SEPTEMBER 28, 2015 CITY COUNCIL AGENDA ITEM #K-5 - A letter supporting the realignment of the city's organizational structure placing the Library Director reporting to the Palestine City Manager will be prepared. It will show the unanimous support of the Library Board, the Friends of the Library Board, and the Memorial Board and will bear the signatures of each of the three Presidents. The letter will be presented to the City Council and Chairperson Thornton will be prepared to speak on behalf of the Library Director.

**ADJOURN**

Boardmember Herrington made a motion to adjourn; seconded by Boardmember Calhoun. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 1:10 p.m.

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Cynthia Thornton, Chairperson

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Shirley Campbell, Secretary