

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas, Palestine Public Library convened in a Regular Meeting on Tuesday, May 3, 2011, at 12:00 p.m. in the Library Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
NIKKI CALHOUN	VICE CHAIRPERSON
PEGGY WYATT	BOARDMEMBER
SUSAN ARMSTRONG	BOARDMEMBER (arrived after approval of minutes)
PAT HANLEY	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
KATHY COCHRAN	PRESIDENT, PALESTINE LIBRARY FRIENDS

Memorial Board President Ron Safford was absent. A quorum of the Board was present.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the regular meeting to order at 12:00 p.m.

APPROVAL OF MINUTES

Chairperson Thornton presented the minutes of the regular meeting of April 5, 2011, special meeting of April 19, 2011, and special meeting of April 27, 2011, for review by the Board. Boardmember Herrington moved the minutes be approved as presented, seconded by Boardmember Wyatt. Upon vote, motion passed 6 – 0.

REPORT FROM LIBRARY FRIENDS

Friends President Cochran reported that the Friends will hold a Book Sale from May 17 – 19 in the mall. May 17th will be a Preview Sale for Friends members only.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial President Safford, no report was given.

REPORT FROM INTERIM LIBRARY DIRECTOR

BUDGET/NEEDS - Interim Director Holden announced that the City budgeting process has begun for the coming year. BTOP matching funds will be requested as part of the library budget. Also, the library has run out of patron cards and a requisition for ½ the usual quantity is being prepared. The appearance of these cards will be identical to the last shipment.

POLICY UPDATE – Interim Director Holden reported that staff had been reviewing policies for necessary updates and will be bringing them to the Board for review soon. She asked that the Board consider a preferred method for Policy Review.

REPORT FROM COMMITTEES

LIBRARY DEDICATION – The dedication has been scheduled for Thursday, May 12th, at 5:00 p.m. with State Agriculture Commissioner Todd Staples as keynote speaker. State Library Director Peggy D. Rudd will be in attendance. Music will be provided by the PHS Jazz Band and the Anderson County Community Choir. Color scheme and floral arrangements are needed.

UNFINISHED BUSINESS

None

NEW BUSINESS

LIBRARY DEDICATION: Following discussion, motion was made by Boardmember Herrington and seconded by Boardmember Hanley to approve the plans as presented. Upon vote, motion passed 7-0.

SUMMER READING PROGRAM – Motion was made by Boardmember Armstrong, seconded by Boardmember Miller, to request \$3,000 from the Memorial Board for speakers and incentive items for the Summer Reading Program. Upon vote, motion passed 7-0.

POLICY UPDATE PROCEDURE– Board suggested that the Director incorporate updated policies into regular meetings for review and approval. Policy updates are to be included with agenda for review prior to meeting.

BYLAWS UPDATE PROCEDURE – Chairperson Thornton appointed Vice-Chairperson Calhoun to assist her in reviewing Bylaws and marking recommended changes to align with new Ordinance. Recommendations will be presented at the next regular meeting for review and approval.

ADJOURNMENT

With no other business to come before the board, the meeting was adjourned at 12:58 p.m.

Cindy Thornton, Chairperson

ATTEST:

Nikki R. Calhoun, Vice Chairperson