

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, June 7, 2011 at 12:00 p.m. in the Library Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
NIKKI CALHOUN	VICE CHAIRPERSON
ED WHITE	BOARDMEMBER
PEGGY WYATT	BOARDMEMBER
PAT HANLEY	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
HAYWOOD HARRIS	PRESIDENT, PALESTINE LIBRARY FRIENDS

Boardmember Susan Armstrong and Memorial Board President Ron Safford were absent; a quorum of the Board was present.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:05 p.m.

APPROVAL OF MINUTES

Chairperson Thornton presented the minutes of the Regular Meeting of May 3, 2011, for review by the Board. Boardmember Wyatt moved the minutes be approved as presented, seconded by Boardmember Hanley. Upon vote, motion passed 5-0.

REPORT FROM LIBRARY FRIENDS

President Harris reported that the recent Friends' Book Sale was successful. He also announced the upcoming Pancake Breakfast fundraiser at Applebee's on June 25th and encouraged Boardmembers to attend.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

PERSONNEL UPDATE – Interim Director Holden reported that Collections Librarian Elizabeth Ponder has accepted a position at East Texas Baptist University and will be leaving the library on June 20th. This position has been posted for applicants. Interim Director Holden also reported that Emilia Carlson has been hired to fill the position vacated in January. Her primary duty will be Circulation Assistant.

SUMMER READING PROGRAM – Interim Director Holden provided Boardmembers with a copy of the Summer Reading Program calendar and indicated the program had special activities for children ages 0-teenage years throughout June and July. Thanks to financial support of \$3,000 from the Memorial Board, special speakers and prizes will be available to the children who participate in the programs. Staff is very grateful for this support and invoices have been delivered to Mrs. Gates.

POLICY UPDATES – Interim Director Holden will present the Inter-library Loan Policy for Board review and approval at the next regular meeting. The TexShare Policy may be ready for the same meeting if staff is able to obtain clarification from TSLA on some points.

“JUNETEENTH IN THE PARK” – Staff will “man” an information tent at the celebration to be held in Reagan Park on Saturday, June 18th.

LIBRARY SCHEDULE CHANGE – Interim Director Holden reported that staff was having difficulty clearing the library of patrons at closing time. City Hall has instructed her to eliminate overtime due to late closing. Possible schedule changes were presented for consideration. Her preference is leaving the schedule as currently set but shutting down circulation about 15 minutes before closing to prevent a long line at closing time. Boardmembers voiced support for this option at the present time and suggested a sign be placed at the front of the library stating this information.

BUDGET REVIEW -

Interim Director Holden indicated the budget process is underway for FY 2012. Staff is also working on completing orders for the current year. At Board request, a meeting will be scheduled with Roy Crouch to review the new Budget proposal and provide input.

REPORT FROM COMMITTEES

Long-Range Plan Committee – no report

COMMUNICATIONS

A “Thank You” card from Retired Director Carol Herrington expressing her appreciation for the retirement reception and gift was read. There was also a “Thank You” card from the Library Staff expressing their appreciation for the Dedication Ceremony and Reception.

UNFINISHED BUSINESS (none)

NEW BUSINESS

BYLAWS AMENDMENTS – Chairperson Thornton and Boardmember Calhoun presented proposed Bylaws Amendments to comply with the new Library Ordinance. Boardmember Herrington moved approval of the Amended Bylaws as presented, seconded by Boardmember Calhoun. Upon vote, motion passed 5-0.

ELECTION OF SECRETARY - Boardmember Wyatt nominated Boardmember Armstrong for the position of Board Secretary, seconded by Boardmember Calhoun. Upon vote, motion passed 5-0.

ADJOURNMENT

With no other business to come before the board, the meeting was adjourned at 1:15 p.m.

Cindy Thornton, Chair

Nikki R. Calhoun, Vice-Chair