

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, October 2, 2012 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
NIKKI CALHOUN	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Ron Safford of the Memorial Board and President Haywood Harris of Friends Board were absent; a quorum of the Board was present.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Chairperson Thornton presented the minutes of the Regular Meeting on September 4, 2012. Boardmember Woolverton moved the minutes be approved as presented, seconded by Boardmember Calhoun. Upon vote, motion passed 6-0.

Boardmember Herrington joined the meeting.

REPORT FROM LIBRARY FRIENDS

In absence of President Harris of the Library Friends, no report was given.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY BALANCE STATEMENT –The September report will be provided later when available.
2. STATISTICAL REPORT - Director Holden reported on the activity of the library for the month of September.
3. APPROVED BUDGET – Director Holden reported that the 2012-2013 Library Budget has been approved by Council.
4. PEARL GRANT SURVEY - Director Holden reported that a library survey had been sent out to patrons, community members and schools in conjunction with participating in the Pearl Grant project through the University of North Texas.
5. PERSONNEL – Director Holden reported that Karla Lang has moved into the Librarian 1 position. This leaves a vacancy for Sr. Librarian Assistant.

6. PROGRAMMING CALENDAR – Director Holden discussed all the programs and events happening for the month of October at the library.
7. MALL-O-WEEN – Director Holden reported that preparations are progressing for the annual Mall-o-ween event. The event will take place on Wednesday, October 31, 2012 from 6:00pm – 8:00p.m. This is a great event for the children of Anderson County. The library will close that day to prepare.

REPORT FROM COMMITTEES

No Report

COMMUNICATIONS

No information

UNFINISHED BUSINESS

1. REVIEW PERIODIC LIBRARY BOARD REPORTS TO COUNCIL AND COMMISSIONERS –To stress the importance of the library for our community the Board reviewed with Director Holden the monthly library report to be given to the Council and Commissioners at their meetings.

Boardmember Miller left the meeting.

2. REVIEW and CONSIDER AMENDMENTS TO CIRCULATION PROCEDURES – Boardmember Woolverton made a motion to change the wording on the collection letters and change Circulation Policy to Circulation Procedures, seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.

New Business

ADDENDUM TO THE AGENDA

CONSIDER AMNESTY PROGRAM FOR OVERDUE LIBRARY MATERIALS – Director Holden suggested, through advice from City Attorney Brenda Cobble, that the library waive the lost book fees as an incentive for patrons to return lost books to the library. Motion was made by Boardmember Herrington to waive the lost book fees, during a week to be determined, seconded by Boardmember Calhoun. Upon vote, motion passed 6-0

ADJOURNMENT

Boardmember Campbell made a motion to adjourn, seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 1:21 p.m.

Cynthia Thornton, Chair

Rhonda Herrington, Secretary