

THE STATE OF TEXAS        §  
COUNTY OF ANDERSON       §  
PALESTINE PUBLIC LIBRARY   §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, March 6, 2018 at 11:30 a.m. in the Computer Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

THERESA HAMILTON-ROBERTS	BOARD MEMBER
LYNETTE JACKSON	BOARD MEMBER
KAITLIN SCROGGINS	BOARD MEMBER
CYNTHIA THORNTON	BOARD MEMBER
THERESA HOLDEN	DIRECTOR

The Friends Board President, Memorial Board President, Chair of the Library Board Rhonda Herrington, Vice-Chair of the Library Board Portia Rodgers, and Library Board member Breck Quarles were absent.

**CALL TO ORDER-REGULAR MEETING AT 11:42 a.m.**

Board member Theresa Hamilton- Roberts called the meeting to order at 11:42 a.m. as a quorum was present.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of February 6, 2018 were presented. Board Member Rodgers made a motion to approve the minutes, seconded by Board Member Thornton. Upon vote, motion passed 5-0.

**REPORT FROM LIBRARY FRIENDS**

The Library Friends earned almost \$2500 during the February book sale. This group has established guidelines for donations of material to the sale.

**REPORT FROM MEMORIAL BOARD**

None

**REPORT FROM LIBRARY DIRECTOR**

1. MONTHLY FINANCIAL STATEMENT - Questions were raised about the water bill, Director Holden said she will investigate the matter.
2. STATISTICAL REPORT – Discussed outstanding fines, board members requested another fine report for pre-2011 and post 12/17 for a more accurate review of fines.
3. AUGUST ACTIVITIES CALENDAR – Library will be closed March 30 and 31.

**COMMUNICATIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. Lynette Jackson made motion to reschedule January 2019 meeting to January 8<sup>th</sup>. Motion was seconded by Theresa Hamilton- Roberts.
2. Library Directors of North Texas met in the previous month and was discussed by members.

**ITEMS FROM BOARD MEMBERS**

None.

**ADJOURN**

Board Member Thornton made a motion to adjourn, seconded by Board Member Scroggins. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 12:32 p.m.

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Rhonda Herrington, Chairperson

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Kaitlin Scroggins, Secretary