

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, May 2, 2017 at 11:30 a.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

RHONDA HERRINGTON	CHAIRPERSON
JANIE SEPULVEDA	BOARD MEMBER
PORTIA RODGERS	BOARD MEMBER
CYNTHIA THORNTON	BOARD MEMBER
THERESA HAMILTON-ROGERS	BOARD MEMBER
SHIRLEY CAMPBELL	BOARD MEMBER
THERESA HOLDEN	DIRECTOR

Board Member Kaitlin Scroggins, Friends Board President Carson Wages, and Memorial Board President Ron Safford were absent.

CALL TO ORDER-REGULAR MEETING AT 11:30 a.m.

Chairperson Herrington called the meeting to order at 11:36 a.m. as a quorum was present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of April 4, 2017 were presented. Board Member Thornton made a motion to approve the minutes, seconded by Board Member Sepulveda. Upon vote, motion passed 6-0.

REPORT FROM LIBRARY FRIENDS

None

REPORT FROM MEMORIAL BOARD

None

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - Director Holden reported on budget constraints for the remainder of the fiscal year. The library financial statement does not show the encumbrance of library materials already ordered, so it is not an accurate account of the money available.

2. STATISTICAL REPORT - Report is not completed. Additional info will be emailed to us.
3. MAY ACTIVITIES CALENDAR - Many activities for children are shown and May 15 is the first day to sign up for Adult Summer Reading Club. The library will be closed May 27-29 for Memorial Day.

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. DIGITAL RESOURCE CARD POLICY REVISION - Patrons using a digital resource library card may download E-books but not music or check-out movies. Board Member Sepulveda made a motion to approve the policy with the changes, seconded by Board Member Rodgers. Upon vote, motion carried 6-0.
2. TEXAS LIBRARY ASSOCIATION ANNUAL CONFERENCE UPDATE - Director Holden reported that the conference held in San Antonio focused on leadership and management skills.
3. TEXAS LIBRARY ASSOCIATION INSTITUTE OF TEXAS ACCREDITED LIBRARY LEADERS DEVELOPMENT INSTITUTE - Director Holden reported this group will meet in July in Dallas which will focus on leadership in a library environment.

ITEMS FROM BOARD MEMBERS

None

ADJOURN

Board Member Rodgers made a motion to adjourn, seconded by Board Member Hamilton-Roberts. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 12:20 p.m.

Ronda Herrington, Chairperson

Shirley Campbell, Secretary