

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, May 7, 2013 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
NIKKI CALHOUN	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Robert Weilacher of the Friends Board and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Secretary Campbell presented the minutes of the Regular Meeting on April 2, 2013. Boardmember Sepulveda moved the minutes be approved, seconded by Boardmember Calhoun. Upon vote, motion passed 7-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Weilacher, Chairperson Thornton gave the report. The quarterly book sale held May 4 was very successful averaging \$200 in sales per hour. Special recognition was given to Friends Board members Ruth Davis, Paula Ellis, Haywood Harris, and Jeremy Janz for their time given to this endeavor. Also, thanks to the Library staff for their assistance.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT – Director Holden presented the April financials. She expects to obtain quotes for the cost of adding a sink to the break room.
2. STATISTICAL INFORMATION – Director Holden reported on library activities for April 2013.
3. TLA CONVENTION – Director Holden attended the state convention and, while there, was presented a check for \$1,000 for successful completion of the PEARL Grant project, funded by the Priddy Family Foundation.
4. SIGNAGE – New library signs directing public to new library location have been placed on Loop 256 and Crockett Road. Chairperson Thornton will email a list of various locations of these signs.

5. STAFFING – Library Assistant Ellen Hamlet has resigned, and the job opening has been posted. Also summer job openings are posted for one full-time or several part-time employees.
6. PROGRAM/CALENDAR
 - a. Summer Reading Clubs – Activities for all ages are planned for this summer at the library. Thanks to the Palestine Library Memorial Board for its support of SRC 2013 for youth and teens. Thanks to the Friends Board for its support of Adult SRC 2013.
 - b. Paint & Take Workshop – Pre-registration is required for these classes and is limited to 20 people per class.

REPORT OF COMMITTEES

No report.

COMMUNICATIONS

None.

UNFINISHED BUSINESS


1. CONSIDER APPROVAL OF LIBRARY EQUIPMENT POLICY/PROCEDURES – Boardmember Herrington moved the policy/procedures be approved as presented, seconded by Boardmember Miller. Upon vote, motion carried 7-0.
2. CONSIDER ACTION ON CIRCULATION POLICY RECOMMENDATIONS – Following discussion, Boardmember Herrington made a motion to schedule a meeting with Mike Orht for clarification on the City Code, regarding overdue/unreturned library materials, seconded by Boardmember Woolverton. Upon vote, motion carried 7-0.

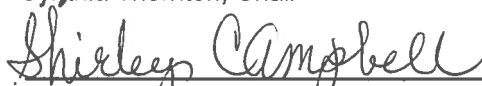
NEW BUSINESS

1. DISCUSS LONG RANGE PLANNING – Discussion centered on the need to update the Long Range Plan and mission statement of the Palestine Public Library by involving the community, Council, and Boards of the Library. The Board requested that Director Holden investigate options for a consultant to provide guidance for this planning process.

ADJOURNMENT

Boardmember Miller made a motion to adjourn, seconded by Boardmember Calhoun. Upon vote, motion passed 7-0. With no other business to come before the Board, the meeting was adjourned at 12:50 p.m.


Cynthia Thornton, Chair


Shirley Campbell, Secretary