

Minutes of the Regular Meeting of May 5, 2015
Page 1 of 3

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, May 5, 2015 at 12:00 p.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
BONNIE WOOLVERTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
ED WHITE	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Carson Wages of the Friends Board, President Ron Safford of the Memorial Board, and Boardmembers Nikki Calhoun and Rhonda Herrington were absent.

CALL TO ORDER - REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of April 7, 2015 were presented. Boardmember Sepulveda moved the minutes of approved, seconded by Boardmember Woolverton. Upon vote, motion passed 5-0.

Boardmembers Calhoun and Herrington arrived at 12:10 p.m.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Wages, no report was given.

REPORT FROM MEMORIAL BOARD

In the absence of Memorial Board President Safford, no report was given. Boardmember Herrington said that she recommended the Dallas Brass, a brass ensemble with drums and percussion, to President Safford for a "Music in the Schools" project with an evening public concert.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - The Boardmembers studied the data with attention to the percentage of budgeted money that has been spent by department.
2. STATISTICAL REPORT - This report and meeting room usage numbers were presented.
3. PERSONNEL UPDATE - Linda Andrews is working part-time for 20 hours weekly.
4. FRIENDS STATUS UPDATE - The Friends will consult with Tax Boys to apply for and restore 501c3 status. The Friends will pay for Summer Reading Club, if Memorial Board does not, and will sell plastic library bags stuffed with paperbacks to raise money. The Friends book sale room will be brought up to fire code, and no volunteer can work alone in that area.
5. MAY ACTIVITIES CALENDAR - *Guardians of the Galaxy* will be shown Saturday, May 16. The library will be closed May 23 - 25 for Memorial Day observance.
6. SUMMER READING PROGRAMS - The Adult Summer Reading program has started. The Summer Reading program for the youth will begin in June.

REPORT OF COMMITTEES

None.

COMMUNICATIONS

On April 15, Boardmember Woolverton and Councilman Steve Presley met with County Judge Robert Johnston. All were in agreement that the county should be paying more in support of the library, including books and its many resources. It was suggested that a more appropriate name might be Palestine Public Library and Resource Center.

UNFINISHED BUSINESS

1. CONSIDER LONG-RANGE PLANNING - A steering committee must be formed to bring different groups of people with their ideas together. Boardmember Sepulveda volunteered to be Chairperson of this committee. Boardmember Herrington agreed to serve on the committee, and Library Chairperson Thornton will be an ex-officio member. During this discussion, Boardmember White said this would be his last day to serve with the group because he and his wife were moving to Tyler.
2. CONSIDER LAMINATING MACHINE POLICY AND PROCEDURES - After consideration of the many issues involved in properly using this machine, Boardmember Woolverton moved to not allow the public to use the laminating machine, seconded by Boardmember Calhoun. Upon vote, motion passed 7-0.

NEW BUSINESS

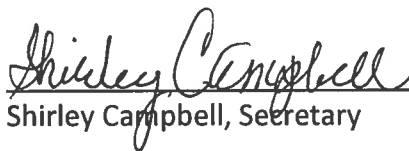
1. CONSIDER FY2016 BUDGET PROPOSAL - The Boardmembers recommended that a full-time employee was more helpful to the library rather than two part-time employees. Also discussed was the need for equipment to enable a power point presentation in the Library Meeting Room and a request to restore the book budget. The Director will follow through on making this proposal.

ADJOURN

Boardmember Herrington moved to adjourn, seconded by Boardmember Sepulveda. Upon vote, motion passed 7-0. With no other business to come before the Board, the meeting was adjourned at 1:10 p.m.



Cynthia Thornton, Chair



Shirley Campbell, Secretary