

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, March 7, 2017 at 11:30 a.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

JANIE SEPULVEDA	VICE-CHAIRPERSON
KAITLIN SCROGGINS	BOARD MEMBER
CYNTHIA THORNTON	BOARD MEMBER
PORTIA RODGERS	BOARD MEMBER
SHIRLEY CAMPBELL	BOARD MEMBER
THERESA HOLDEN	DIRECTOR

Board members Rhonda Herrington and Theresa Hamilton-Roberts, Friends Board President Carson Wages, and Memorial Board President Ron Safford were absent.

CALL TO ORDER-REGULAR MEETING AT 11:30 a.m.

Vice-Chairperson Sepulveda called the meeting to order at 11:30 a.m. as a quorum was present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of February 14, 2017 were presented. Board Member Thornton made a motion to approve the minutes, seconded by Board Member Scroggins. Upon vote, motion passed 5-0.

Board Member Hamilton-Roberts entered at 11:40 a.m.

REPORT FROM LIBRARY FRIENDS

No report.

REPORT FROM MEMORIAL BOARD

No report.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - Expenditures Report as of February 28, 2017 was reviewed and discussed.
2. STATISTICAL REPORT - The circulation transactions were reviewed.

3. MARCH ACTIVITIES CALENDAR - The book sale conducted by the Friends will be Saturday, March 18 from 10:00 - 4:00. There are no scheduled library closings.

REPORT OF COMMITTEES

1. LONG-RANGE PLAN COMMITTEE - The Board discussed the results tabulated from the long-range plan survey and also made suggestions for other ways to get more participation from the community.

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. TEXSHARE POLICY - After discussion, Board Member Thornton made a motion to table the item, seconded by Board Member Scroggins. Upon vote, motion passed 6-0.

2. RESCHEDULE JULY 4 REGULAR MEETING - Board Member Hamilton-Roberts made a motion to cancel the July meeting of the Library Board, seconded by Board Member Rodgers. Upon vote, motion passed 6-0.

3. LIBRARY FEES - Information was to inform Library Board Members about miscellaneous fees which were not already in fee schedule, such cost of copies, interlibrary loan, and genealogy queries.

4. TRAINING CHECKLIST - Information explained to the Library Board Members how the part-time employees were trained for the various duties at the library.

ITEMS FROM BOARD MEMBERS

None

ADJOURN

Board Member Campbell made a motion to adjourn, seconded by Board Member Rodgers. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 12:50 p.m.

Janie Sepulveda, Vice-Chairperson

Shirley Campbell, Secretary

