

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, August 2, 2016 at 11:30 a.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present.

JANIE SEPULVEDA	VICE-CHAIRPERSON
PORTIA RODGERS	BOARDMEMBER
CYNTHIA THORNTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
MICHELE PRESLEY	CIRCULATION LIBRARIAN II
CARSON WAGES	PRESIDENT FRIENDS BOARD

President Ron Safford of the Memorial Board, Library Director Theresa Holden, and Boardmembers Rhonda Herrington, Theresa Hamilton-Roberts, and Nikki Calhoun were absent.

CALL TO ORDER-REGULAR MEETING AT 11:30 a.m.

Vice-Chairperson Janie Sepulveda called the meeting to order at 11:40 a.m. as a quorum was present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of July 5, 2016 were presented. Boardmember Thornton made a motion to approve the minutes; seconded by Boardmember Rodgers. Upon vote, motion passed 4-0.

REPORT FROM LIBRARY FRIENDS

The Library Friends book sale in July was very successful. The Windham School District picked up 55 boxes of books to be used in the education department of the prison units. The Library Friends are looking forward to moving their headquarters to the Railroad Hospital on Magnolia Street which is being used by other non-profit organizations, such as Hope Station and United Way.

REPORT FROM MEMORIAL BOARD

None.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - The report will be emailed.

2. STATISTICAL REPORT - This report was reviewed and discussion followed about the use of a new software program ~~purchased from the Texas Library Association~~. This program is used to telephone patrons about overdue items. Boardmembers agreed that the calls should be made two days before an item is due which would allow patrons to renew their items or make plans to return them.
3. AUGUST ACTIVITIES CALENDAR - A bilingual story time will be held Saturday, August 13.

REPORT OF COMMITTEES

1. LONG-RANGE PLAN COMMITTEE - An example of the library services survey for Organization/Business was presented.

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ITEMS FROM BOARD MEMBERS

None

ADJOURN

Boardmember Rodgers made a motion to adjourn; seconded by Boardmember Thornton. Upon vote, motion passed 4-0. With no other business to come before the Board, the meeting was adjourned at 12:10 p.m.



Jamie Sepulveda, Vice-Chairperson



Shirley Campbell, Secretary