

THE STATE OF TEXAS       §  
COUNTY OF ANDERSON     §  
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, June 7, 2016 at 11:30 a.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present.

JANIE SEPULVEDA	VICE-CHAIRPERSON
CYNTHIA THORNTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
THERESA HAMILTON-ROBERTS	BOARDMEMBER
PORTIA RODGERS	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Carson Wages of the Friends Board, President Ron Safford of the Memorial Board, and Boardmembers Nikki Calhoun and Rhonda Herrington were absent.

**CALL TO ORDER-REGULAR MEETING AT 11:30 a.m.**

Vice-Chairperson Janie Sepulveda called the meeting to order at 11:30 a.m. as a quorum was present.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of May 3, 2016 were presented. Boardmember Thornton made a motion to approve the minutes; seconded by Boardmember Campbell. Upon vote, motion passed 5-0.

**REPORT FROM LIBRARY FRIENDS**

None.

**REPORT FROM MEMORIAL BOARD**

None

**REPORT FROM LIBRARY DIRECTOR**

1. MONTHLY FINANCIAL STATEMENT - will be emailed to Board Members
2. STATISTICAL REPORT - a revised report will be emailed to Board Members
3. JUNE ACTIVITIES CALENDAR - Many activities for the toddlers and youngsters, Tai Chi Club, Smartphone classes, and Computer Basics for the Spanish speaking patrons are among other activities scheduled for this busy month.

4. DOGWOOD CHILDREN'S LETERACY AND ART FESTIVAL - Director Holden expressed a hearty thank-you to the Friends Board for their support to bring David Catrow, author and illustrator, to the Festival. Special thanks to Jeremy Janz and Ruth Davis for being a part of the activities on that day.

**REPORT OF COMMITTEES**

1. LONG-RANGE PLAN COMMITTEE - The Library Board suggested that a computer be reserved one or two days a week on which patrons could take the survey.

**COMMUNICATIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. LAMINATING POLICY - Motion to table this item was made by Boardmember Thornton; seconded by Boardmember Hamilton-Roberts. Upon vote, motion carried 5-0.
2. CIRCULATION POLICY REVISION - Boardmember Thornton made the motion to approve the addition of the words "in person" when applying for or renewing a library card; seconded by Boardmember Rodgers. Upon vote, motion carried 5-0.
3. DISCUSS BUDGET FOR FISCAL YEAR 2016-1017 (ADDENDUM) - Boardmember Rodgers made a motion to submit the Library Budget Request for FYE 2017; seconded by Boardmember Hamilton-Roberts. Upon vote, motion carried 5-0.

**ADJOURN**

Boardmember Hamilton-Roberts made a motion to adjourn; seconded by Boardmember Thornton. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 12:40 p.m.

  
\_\_\_\_\_  
Jamie Sepulveda, Vice-Chairperson

  
\_\_\_\_\_  
Shirley Campbell, Secretary