

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, June 4, 2013 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
RHONDA HERRINGTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
ROBERT WEILACHER	PRESIDENT OF FRIENDS BOARD
ANA SANCHEZ	ADULT SERVICES SUPERVISOR
MICHELE PRESLEY	CIRCULATION SUPERVISOR

Library Director Theresa Holden, Board member Nikki Calhoun, and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Secretary Campbell presented the minutes of the Regular Meeting on May 7, 2013. Boardmember Sepulveda moved the minutes be approved, seconded by Boardmember Herrington. Upon vote, motion passed 6-0. Secretary Campbell presented the minutes of the Special Meeting on May 21, 2013. Boardmember Miller moved the minutes be approved, seconded by Boardmember Woolverton. Upon vote, motion passed 6-0.

Boardmember Calhoun joined the meeting at 12:10 p.m.

REPORT FROM LIBRARY FRIENDS

President Weilacher reported that the Friends of the Library had 363 members. He is overseeing the work of the three committees named in the Bylaws of the Friends Board and is reapplying for status under section 501c(3) of the Internal Revenue Code which had lapsed.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

Due to the absence of Director Holden, librarians Michele Presley and Ana Sanchez provided the report.

1. MONTHLY FINANCIAL STATEMENT – Since the financial statement was not available, it will be emailed to all Boardmembers.
2. STATISTICAL REPORT – The library statistics for May 2013 were presented.
3. STAFFING UPDATES – The library has filled four summer positions – two full-time and two part-

time. The opening for Library Assistant has been posted on the web-sites of the City of Palestine and the Texas Library Association.

4. PROGRAM/CALENDAR -
 - a. Summer Reading Clubs – Calendars were provided for June and July SRC 2013 for youth and teens and Adult SRC 2013.
 - b. Paint & Take Workshop – Pre-registration is required for these workshops and much interest has been shown.

REPORT OF COMMITTEES

No report.

COMMUNICATIONS

None

UNFINISHED BUSINESS

1. CONSIDER AMENDMENTS TO CIRCULATION POLICY – During a lengthy discussion, Boardmember Herrington left the meeting at 1:00 p.m. Boardmember Woolverton moved to amend the annual fee for library patrons in adjoining counties from \$35.00 per card to \$12.00 per card and to add under "Patron Responsibilities" a reference to Chapter 70, Section 70-4(g); seconded by Boardmember Miller. Upon vote, motion passed 6-0.
2. CONSIDER PROCEDURES FOR UNRETURNED LIBRARY MATERIALS – Following discussion, Boardmember Miller moved that a letter concerning collection of unreturned, lost or damaged library materials or fines be sent to Director Holden, Roy Crouch, and Mike Ohrt; seconded by Boardmember Woolverton. Upon vote, motion passed 6-0.

NEW BUSINESS

None

ADJOURNMENT

Boardmember Woolverton moved to adjourn, seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 1:20 p.m.



Cynthia Thornton, Chair



Shirley Campbell, Secretary