

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, January 6, 2015 at 12:00 p.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
BONNIE WOOLVERTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
ED WHITE	BOARDMEMBER
NIKKI CALHOUN	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

Boardmembers Janie Sepulveda and Rhonda Herrington, President Jeremy Janz of the Friends Board, President Ron Safford of the Memorial Board were absent.

CALL TO ORDER - REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

The Minutes of the Regular Meeting of December 2, 2014 were presented. Boardmember Woolverton moved the Minutes be approved, seconded by Boardmember Campbell. Upon vote, motion passed 5-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Janz, no report was given.

REPORT FROM MEMORIAL BOARD

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - Director Holden reviewed the December financial statement.
2. STATISTICAL REPORT - Library statistics were presented. The Boardmembers requested that a column be added to the report showing totals for the year.

3. PERSONNEL UPDATE - Two part-time positions are open at the Library. Job descriptions and salaries earned in these positions have been posted.
4. JANUARY CALENDAR - Several days of Open Lab are scheduled to help patrons understand their electronic devices. The Library will be closed January 17-19 for Martin Luther King Day.

REPORT OF COMMITTEES

None

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. CONSIDER EDUCATIONAL RESOURCES POLICY AND PROCEDURES - Boardmember Woolverton made a motion to approve the policy and procedures, seconded by Boardmember Calhoun. Upon vote, motion passed 5-0.
2. CONSIDER LAMINATING MACHINE POLICY AND PROCEDURES - Tabled*
3. CONSIDER DIE-CUT MACHINE POLICY AND PROCEDURES - Tabled*

* Items 2 and 3 required additional information before a decision could be made. Boardmember Woolverton made a motion to table both laminating machine and die-cut machine policies, seconded by Boardmember Calhoun. Upon vote, motion passed 5-0.

ADJOURNMENT

Boardmember White made a motion to adjourn, seconded by Boardmember Woolverton. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 1:00 p.m.



Cynthia Thornton, Chair



Shirley Campbell, Secretary