

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, February 4, 2014 at 12:00 p.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
SHIRLEY CAMPBELL	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
NIKKI CALHOUN	BOARDMEMBER
THERESA HOLDEN	DIRECTOR
RON SAFFORD	PRESIDENT OF MEMORIAL BOARD
JEREMY JANZ	PRESIDENT OF FRIENDS BOARD

Boardmember Herrington was absent at start of meeting.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Secretary Campbell presented the minutes of the Regular Meeting of January 7, 2014. Boardmember Woolverton moved the minutes be approved, seconded by Boardmember Miller. Upon vote, motion passed 6-0.

REPORT FROM LIBRARY FRIENDS

President Janz reported that the Annual Meeting of the Friends Board will be Tuesday, March 25 at the Harvey Women's Club. The Friends Board is celebrating its 30th year.

Boardmember Herrington entered the meeting at 12:07.

REPORT FROM LIBRARY MEMORIAL

President Safford reported that attorney Jackson Hanks is reviewing its bylaws. The funding for Summer Reading program is being discussed. The Memorial Board needs a locked cabinet placed in the Library to hold its business records and documents. Discussion has begun on presenting a cultural event with the Friends of the Library Board to raise money for the library.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT – The monthly financial statement for December was emailed; monthly financial statement for January was not available.
2. STATISTICAL INFORMATION - The library statistics for January were presented.
3. UPCOMING EVENTS/FEBRUARY CALENDAR – The calendar for February was discussed, noting the computer literacy classes.

4. PROJECT UPDATES

- A. CASE FOR REAGAN BUST –This is an ongoing project.
- B. REFERENCE DESK – The Crowley Public Library accepted the bid for the reference desk, and bids for electrical work have been received.
- C. COLLECTION AGENCY FOR UNPAID FINES – The collection agency will be working to collect library fines of \$50 or more.

REPORT FROM COMMITTEES

No report.

COMMUNICATIONS

None

Boardmember Miller left the meeting at 12:45 p.m.

UNFINISHED BUSINESS

- 1. CONSIDER LIBRARY INSURANCE NEEDS – The City of Palestine is working on this project to increase the insurance coverage and protect the assets of the Library. Boardmember Herrington made a motion to cancel the work session request with the council; seconded by Boardmember Sepulveda. Motion passed 6-0.

NEW BUSINESS

- 1. CONSIDER REVISIONS TO PRINT/COPY POLICY – Boardmember Herrington made a motion to approve the changes to the print/copy policy; seconded by Boardmember Woolverton. Motion passed 6-0.
- 2. CONSIDER REVISIONS TO MEETING ROOM POLICY – Many suggestions for revisions were made. No action taken.
- 3. CONSIDER RELOCATION OF MARY KATE HUNTER HISTORICAL MARKER – Plans to place the marker inside the Mall, but near the entrance to the Library, were discussed.

ADJOURNMENT

Boardmember Woolverton made a motion to adjourn, seconded by Boardmember Calhoun. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 1:15 p.m.



Cynthia Thornton, Chair



Shirley Campbell, Secretary