

Minutes of the Regular Meeting of February 3, 2015

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THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, February 3, 2015 at 12:00 p.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
BONNIE WOOLVERTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
ED WHITE	BOARDMEMBER
NIKKI CALHOUN	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
MICHELE PRESLEY	CIRCULATION MANAGER

President Jeremy Janz of the Friends Board, President Ron Safford of the Memorial Board, and Director Holden were absent.

CALL TO ORDER - REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

The Minutes of the Regular Meeting of January 6, 2015 were presented. Boardmember Woolverton moved the Minutes be approved, seconded by Boardmember Calhoun. Upon vote, motion passed 7-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Janz, no report was given. Chairperson Thornton announced that the next book sale will be Saturday, March 7. The Annual Meeting will be held Tuesday, February 24 in the Mall outside the library doors.

REPORT FROM MEMORIAL BOARD

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

In the absence of Director Holden, Library Staff member Michele Presley gave the report.

1. MONTHLY FINANCIAL STATEMENT - No report available
2. STATISTICAL REPORT - This report will be emailed to the Board Members.
3. PERSONNEL UPDATE - A few interviews have been done but no hires at this time.
4. FRIENDS STATUS UPDATE - No report on the 501(c)3 status.
5. FEBRUARY CALENDAR - Genealogy classes and computer classes are scheduled.
6. BOOKFEST - This event will be Saturday, March 28 from 10:00 a.m. to 2:00 p.m. in the Mall concourse. There will be writing workshops, storytelling, and information on getting a story published. Booths will be set up for participants to meet different authors.

REPORT OF COMMITTEES

None

COMMUNICATIONS

None

UNFINISHED BUSINESS

1. CONSIDER LAMINATING MACHINE POLICY AND PROCEDURES - Following lengthy discussion, Boardmember White moved to table this item, seconded by Boardmember Woolverton. Upon vote, motion passed 7-0.
2. CONSIDER DIE-CUT MACHINE POLICY AND PROCEDURES - Boardmember White moved to approve the policy and procedures, seconded by Boardmember Sepulveda. Upon vote, motion passed 7-0.

NEW BUSINESS

1. CONSIDER PRINT POLICY REVISIONS - After discussion to add the phrase "for patrons", Boardmember White moved to approve the revision, seconded by Boardmember Woolverton. Upon vote, motion passed 7-0.
2. CONSIDER FIVE YEAR PLANNING - Boardmember White moved to table this item, seconded by Boardmember Herrington. Upon vote, motion passed 7-0.

ADJOURNMENT

Boardmember Woolverton moved to adjourn, seconded by Boardmember Sepulveda. Upon vote, motion passed 7-0. With no other business to come before the Board, the meeting was adjourned at 12:45 p.m.


Cynthia Thornton, Chair


Shirley Campbell, Secretary