

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, December 2, 2014 at 12:00 p.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
BONNIE WOOLVERTON	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
ED WHITE	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

Boardmember Nikki Calhoun, President Jeremy Janz of the Friends Board, and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER-REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

The Minutes of the Regular Meeting of November 3, 2014 were presented. Boardmember Herrington moved the Minutes be approved, seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Janz, no report was given.

REPORT FROM MEMORIAL BOARD

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - not yet available.
2. STATISTICAL REPORT - Library Statistics for November were presented.
3. PERSONNEL UPDATE – Hilda Moeller was hired for the full time position.
Two part-time positions remain to be filled.
4. PERSONNEL POLICY UPDATE - Director Holden stated that a library employee can not serve on any Library Boards.
5. DECEMBER CALENDAR/HOLIDAY CLOSING DATES - The December calendar showed various activities and Christmas closing dates.

6. ELIZABETH GRAGG BEQUEST - A bequest of \$5000 was given to the Library from the Gragg estate.

REPORT OF COMMITTEES

No report

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. CONSIDER REVISIONS TO CIRCULATION POLICY - Boardmember Woolverton made a motion to approve the policy, seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.

ADJOURNMENT

Boardmember Woolverton made a motion to adjourn, seconded by Boardmember Herrington. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 12:20 p.m.



Cynthia Thornton, Chair



Shirley Campbell, Secretary