

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, August 6, 2013 at 12:00 p.m. in the Mall Conference Room at 2000 South Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
RHONDA HERRINGTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
ROSEMARY MILLER	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

Boardmember Calhoun, President Robert Weilacher of the Friends Board and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER – REGULAR MEETING 12:00 p.m.

Chairperson Thornton called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

Secretary Campbell presented the minutes of the Regular Meeting of July 2, 2013. Boardmember Woolverton moved the minutes be approved, seconded by Boardmember Sepulveda. Upon vote, motion passed 6-0.

Boardmember Calhoun entered the meeting at 12:10.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Weilacher, no report was given.

REPORT FROM LIBRARY MEMORIAL

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT – Director Holden reviewed the July financials.
2. STATISTICAL REPORT – The library statistics for July were presented.
3. CALENDAR – The calendar for library programs and events in August was presented.
4. SIGNAGE/FACILITY/FURNITURE – Leon's Signs of Tyler supplied samples of molded plastic letters painted duranodic bronze that will be used for both outside and inside the mall to identify the location of the library. Director Holden reported about the missing Kennedy rocker and a large safe that were stored after the roof collapse but have not been found. Suggestion was made to address appropriate City officials about this issue.
5. PATRON EMAILS – A request from a city department to use patron emails in a promotion event was rejected due to privacy issues.
6. ALTRUSA PROJECT – Altrusa International, Inc. of Anderson County submitted a proposal to the

Palestine City Council to embellish the empty wall space at the Palestine Mall along the hallway leading to the library with a mural depicting Jack and the Beanstalk. The vines of the stalk will have openings where original art made by local students can be placed.

7. SOCIAL NETWORKING – Director Holden will write a social networking policy that will regulate discussions on the library facebook, twitter, and blog accounts.
8. 80th ANNIVERSARY CELEBRATION PALESTINE AIRPORT – The Palestine Municipal Airport, along with the Palestine Public Library and Palestine Parks & Recreation, are sponsoring an art contest with the theme “Flying to Save Lives.”

REPORT FROM COMMITTEES

No report.

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. CONSIDER AMENDMENT TO CIRCULATION POLICY – Boardmember Miller moved to approve the policy as amended, seconded by Boardmember Sepulveda. Upon vote, motion passed 7-0.
2. CONSIDER AMENDMENT TO INTERLIBRARY LOAN POLICY – Boardmember Herrington moved to approve the policy as amended; seconded by Boardmember Calhoun. Upon vote, motion passed 7-0.
3. CONSIDER DIGITAL RESOURCES CARD POLICY – Boardmember Woolverton moved that the Digital Resources Card Policy be approved, seconded by Boardmember Sepulveda. Upon vote, motion passed 7-0.
4. CONSIDER PROCTORING POLICY – Boardmember Woolverton moved that the policy be approved, seconded by Boardmember Calhoun. Upon vote, motion passed 7-0.

Boardmember Sepulveda left the meeting at 1:10 p.m.

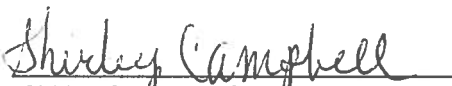
5. CONSIDER RECOMMENDATION TO RE-ESTABLISH LIBRARY DIRECTOR'S FORMER POSITION AS DEPARTMENT HEAD – Boardmember Woolverton moved that she and Chairperson Thornton meet with Interim City Manager Wendy Ellis to discuss re-establishing the Library Director's former position as department head; seconded by Boardmember Calhoun. Upon vote, motion passed 6-0.

Boardmember Herrington left the meeting at 1:15 p.m.

ADJOURNMENT

Boardmember Miller made a motion to adjourn, seconded by Boardmember Calhoun. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 1:20 p.m.


Cynthia Thornton, Chair


Shirley Campbell, Secretary