

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine, Texas Palestine Public Library convened in a Regular Meeting on Tuesday, August 5, 2014 at 12:00 p.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

NIKKI CALHOUN	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
BONNIE WOOLVERTON	BOARDMEMBER
SHIRLEY CAMPBELL	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

Chairperson Cynthia Thornton, Boardmembers Rosemary Miller and Rhonda Herrington, President Jeremy Janz of the Friends Board, and President Ron Safford of the Memorial Board were absent.

CALL TO ORDER-REGULAR MEETING 12:00 p.m.

Vice-Chairperson Calhoun called the meeting to order at 12:00 p.m. as a quorum was present.

APPROVAL OF MINUTES

The Minutes of the Regular Meeting on June 3, 2014 were presented. Boardmember Campbell moved the Minutes be approved, seconded by Boardmember Woolverton. Upon vote, motion passed 4-0.

REPORT FROM LIBRARY FRIENDS

In the absence of Friends Board President Janz, no report was given.

REPORT FROM MEMORIAL BOARD

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENTS - Director Holden reviewed the July financials.
2. STATISTICAL REPORTS - Director Holden reported on the activity in library circulation for the month of July, as well as meeting room usage.
3. PERSONNEL UPDATES - September 30 is the last day for summer part-time employees.

4. BUDGET PLANNING UPDATE - Director Holden has presented the proposed library budget and is waiting for approval from City Manager.
5. FACILITY AND EQUIPMENT UPDATES - Repairs are needed to fix a leak in the ceiling of the server room and to improve the air circulation in the Technology Center.
6. AUGUST CALENDAR - Activity calendars for adults and youth were presented.
7. FIVE-YEAR PLANNING UPDATE - Director Holden and the members of the Board considered many options focusing on the cost and time needed for each.

REPORT OF COMMITTEES

No report

COMMUNICATIONS

None

UNFINISHED BUSINESS

Boardmember Woolverton said the Kate Hunter Historical Marker is now in a prominent position near the entry of the Mall to the Public Library.

NEW BUSINESS

1. CONSIDER REVISIONS TO VOLUNTEER POLICY & PROCEDURES - Boardmember Campbell moved that the revisions be accepted, seconded by Boardmember Sepulveda. Upon vote, motion passed 4-0.

ADJOURN

Boardmember Woolverton made a motion to adjourn, seconded by Boardmember Sepulveda. Upon vote, motion passed 4-0. With no other business to come before the Board, the meeting was adjourned at 1:00 p.m.


Nikki Calhoun, Vice-Chair


Shirley Campbell, Secretary