

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, April 4, 2017 at 11:30 a.m. in the Library Meeting Room at 2000 South Loop 256, Palestine, Texas with the following people present:

RHONDA HERRINGTON	CHAIRPERSON
JANIE SEPULVEDA	BOARD MEMBER
PORTIA RODGERS	BOARD MEMBER
CYNTHIA THORNTON	BOARD MEMBER
KAITLIN SCROGGINS	BOARD MEMBER
SHIRLEY CAMPBELL	BOARD MEMBER
THERESA HOLDEN	DIRECTOR

Board Member Theresa Hamilton-Roberts, Friends Board President Carson Wages, and Memorial Board President Ron Safford were absent.

CALL TO ORDER-REGULAR MEETING AT 11:30 a.m.

Chairperson Herrington called the meeting to order at 11:34 as a quorum was present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of March 7, 2017 were presented. Board Member Sepulveda made a motion to approve the minutes, seconded by Board Member Thornton. Upon vote, motion passed 6-0.

REPORT FROM LIBRARY FRIENDS

The used-book sale on March 18 was a success. Another sale will be on April 29.

REPORT FROM MEMORIAL BOARD

The Memorial Board will fund the summer reading programs for adults and children.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - Discussed what appears to be an error in the postage item. Director Holden will check on this.
2. STATISTICAL REPORT - The Meeting Room is being used for both library and non-library programs.
3. APRIL ACTIVITIES CALENDAR - The week of April 9-15 is National Library Week. The library will be closed in observance of Good Friday and on Saturday for Easter holiday.

COMMUNICATIONS

The Library Accreditation Report is due April 30.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. UPDATE ON LIBRARY FACILITY PROJECTS - An awning is being installed at the staff back entrance. A light fixture will also be installed for the safety of the library staff.
2. UPDATE ON ART APPRAISER VISIT FOR INSURANCE - The art appraiser came to look at the various items and will let us know the valuation of the art.
3. NATIONAL LIBRARY WEEK - To celebrate National Library Week, the Library will conduct a daily book drawing. The names of three winners will be drawn each day from April 10 - 13. To celebrate National Library Worker Day April 11, Director Holden has selected a personalized coffee mug to give each employee.
4. DOGWOOD CHILDREN'S LITERACY AND ART FESTIVAL - Plans are being made for the second annual festival to be held June 10.

ITEMS FROM BOARD MEMBERS

None

ADJOURN

Board Member Rodgers made a motion to adjourn, seconded by Board Member Campbell. Upon vote, motion passed 6-0. With no other business to come before the Board, the meeting was adjourned at 12:18 p.m.

Rhonda Herrington, Chairperson

Shirley Campbell, Secretary