

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
PALESTINE PUBLIC LIBRARY §

The Library Board of the City of Palestine convened in a Regular Meeting on Tuesday, November 3, 2015 at 12:00 p.m. in the Library Meeting Room at 2000 Loop 256, Palestine, Texas with the following people present:

CYNTHIA THORNTON	CHAIRPERSON
SHIRLEY CAMPBELL	BOARDMEMBER
PORTIA RODGERS	BOARDMEMBER
JANIE SEPULVEDA	BOARDMEMBER
RHONDA HERRINGTON	BOARDMEMBER
THERESA HOLDEN	DIRECTOR

President Carson Wages of the Friends Board, President Ron Safford of the Memorial Board, and Boardmembers Nikki Calhoun and Theresa Hamilton-Roberts were absent.

CALL TO ORDER-REGULAR MEETING AT 12:00 p.m.

Chairperson Cynthia Thornton called the meeting to order at 12:05 p.m. as a quorum was present.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of October 6, 2015 were presented. Boardmember Herrington moved the minutes be approved; seconded by Boardmember Sepulveda. Upon vote, motion passed 5-0.

REPORT FROM LIBRARY FRIENDS

Friends Board President Wages was absent. Director Holden stated that the Friends made \$1200 from last month's book sale.

REPORT FROM MEMORIAL BOARD

In the absence of Memorial Board President Safford, no report was given.

REPORT FROM LIBRARY DIRECTOR

1. MONTHLY FINANCIAL STATEMENT - The October financial statement was not updated. More information will be needed.

2. STATISTICAL REPORT - Library statistics were presented. There was a sharp increase in the number of new cards issued.
3. NOVEMBER ACTIVITIES CALENDAR - Director Holden indicated the closure of the Library on Veteran's Day and during Thanksgiving. Collection of gifts has begun for the Veterans' Angel Tree sponsored by the Library.

REPORT OF COMMITTEES

1. LONG-RANGE PLAN COMMITTEE - Boardmember Sepulveda reported that Jamie Hatfield of PISD has volunteered to assist with the survey which can be completed on-line by patrons and businesses.

COMMUNICATIONS

None

UNFINISHED BUSINESS


None

NEW BUSINESS

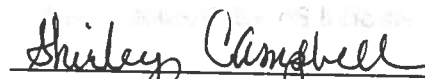
1. CONSIDER PROCESS FOR HANDLING UNDELIVERED CERTIFIED MAIL NOTICES OF DELINQUENT ACCOUNTS - The undelivered notices are kept for future consideration. There was discussion on the need to follow up on the process used by McCreary, Veselka, Bragg, and Allen, P.C.
2. ANNUAL MEETING-ELECTION OF LIBRARY BOARD OFFICERS FOR FISCAL YEAR 2015-2016 - Boardmember Sepulveda made the motion to nominate Rhonda Herrington as Chairperson; seconded by Boardmember Thornton. Upon vote, motion passed 5-0. Boardmember Herrington made the motion to nominate Janie Sepulveda as Vice-Chair; seconded by Boardmember Campbell. Upon vote, motion passed 5-0. Boardmember Sepulveda made the motion to nominate Shirley Campbell as Secretary; seconded by Boardmember Rodgers. Upon vote, motion passed 5-0.

ADJOURN

Boardmember Sepulveda made a motion to adjourn; seconded by Boardmember Thornton. Upon vote, motion passed 5-0. With no other business to come before the Board, the meeting was adjourned at 1:05 p.m.



Cynthia Thornton, Chairperson



Shirley Campbell, Secretary