



**ZONING BOARD OF ADJUSTMENT AND APPEALS  
MEETING MINUTES  
MAY 26, 2015**

The Zoning Board of Adjustment and Appeals of the City of Palestine, Texas convened in a Special Meeting on Thursday, May 26, 2015 in the City Hall Council Chambers, 504 N. Queen Street, Palestine, Texas.

**CALL TO ORDER – REGULAR MEETING**

Chairman Davis called the Regular Meeting to order at 5:35 p.m.

**ROLL CALL**

Present for roll call were Chairman Mike Davis, Board Members Barbara Jordan, Christie Scroggins, Brick Parsons and Alternate Member John Bradley Hafner.

Other individuals present were Director of Development Services Jeffrey Lyons.

**APPROVAL OF THE MINUTES**

Brick Parsons made a motion to approve the minutes of the May 21, 2015 regular meeting as submitted. The motion was seconded by John Bradley Hafner, upon vote, the motion carried unanimously.

**REGULAR AGENDA**

ITEMS FOR DISCUSSION AND POSSIBLE ACTION.

Consider an application submitted by Mr. Weiley R. Taylor on behalf of ETA Global, Inc. for variances to Chapter 40 Development, Article V. Lot Standards, Section 40-137 to allow the existing building located at 5500 W. Oak Street to encroach 5.3-feet into the 25-foot front yard setback and 5-feet into the 25-foot rear yard setback and to allow an expansion of the existing building to encroach 5.3-feet into the 25-foot front yard setback.

Discussion was continued on this item from the May 21, 2015 regular meeting. Christie Scroggins asked if the variance was necessary and justified. Linda Taylor, CFO of ETA Global, Inc. stated that it was needed to allow the building to be expanded. Upon conclusion of the discussion, Brick Parsons made a motion to approve the request, seconded by John Bradley Hafner. Upon vote, the motion carried unanimously.

**OTHER BUSINESS**

Discuss and consider amending the by-laws regarding policies for notifying Board members of upcoming meetings and future meeting dates and times.

Chairman Mike Davis discussed the need for procedures for Staff to follow when contacting Board members concerning upcoming meetings. The Board concluded that Staff will contact each member by phone two days prior to all future meetings. Development Services Director, Jeffrey Lyons stated that he would provide the Board with a draft set of by-laws for the Board to review at the next regular meeting.

In addition to the procedures for contacting Board members prior to all future meetings, Chairman Davis stated that the regular meeting time would be changed from 1:30 pm to 5:30 pm beginning with the regular meeting in June of 2015.



**ZONING BOARD OF ADJUSTMENT AND APPEALS  
MEETING MINUTES  
MAY 26, 2015**

**ADJOURN**

With no other business to come before Board, the meeting was adjourned at 5:45 p.m.

A handwritten signature in blue ink, appearing to read "Mike Davis", written over a horizontal line.

Mike Davis, Chairman

ATTEST:

A handwritten signature in black ink, appearing to read "Alene Leveston", written over a horizontal line.

Alene Leveston, Development Services  
Administrative Assistant