



PLANNING AND ZONING COMMISSION
 May 1, 2014 @ 1:30 p.m.
 City Hall Council Chambers
 504 N. Queen Street
 Palestine, Texas

MEETING MINUTES

Members present: Dan Davis, Edwina Miller, Mary Cox, Bob Snow	Others in attendance: Jeffrey Lyons, Development Services Director & Alene Leveston, Secretary
Members absent: Dennis Knox, Richard Farris, Jr., James Warren	

CALL TO ORDER
Meeting called to order at 1:41 p.m. by, Dan Davis Chairman. A quorum was present.

APPROVAL OF THE MINUTES		
Commission action: Approved the meeting minutes for April 3, 2014 as submitted.		
Motion: Snow	Second: Miller	Vote: Unanimous

PUBLIC HEARING: DISCUSSION AND POSSIBLE ACTION	
Case: DCA-14-02	Applicant: City of Palestine
Discuss and consider amendments to the regulations for temporary and permanent signs in the commercial and industrial districts as found in Chapter 40 Development, Article X. Signs, Section 4-252, (1) and (2).	
Public Comment: None.	
Staff Recommendation: Staff presented the request to the Commission and recommended approval as submitted.	
Commission Action: After discussion of this item Commissioner Miller made a motion to submit no changes to the code, and to send businesses a notice advising them of their sign being a code violation, in which a letter would be sent and a notice posted in the newspaper advising the property owners of the code violations and grant them sixty (60) days in which to have the temporary sign removed. A temporary banner sign advertising a grand opening, which will require a permit with a fee of \$10.00 will be permitted, seconded by Commissioner Cox. The motion carried unanimously.	

PUBLIC HEARING: ZA-14-02	Applicant: City of Palestine
Conduct a public hearing, discuss and consider amendments to the current definitions for mobile and manufactured homes and the zoning districts which currently permit and restrict such dwellings as found in Appendix A, Zoning, Article 3, Definitions of Words and Article 4, Zoning Districts.	
Public Comment: None	
Staff Recommendation: Staff presented the amendment to the Commission and recommended approved changes.	
Commission Action: After discussion of this item, Commissioner Snow made a motion to amend the zoning ordinance which will revise the current definitions for mobile and manufactured housing, and by removing the term mobile home from the zoning use-graph to be replaced with manufactured housing, seconded by Commissioner Miller. The motion carried unanimously.	

OTHER ITEMS

Update from staff on the comprehensive land use plan update.

The comprehensive land use meeting was a huge success. Staff will draft plan and submit to staff.

Update from staff on Council action regarding previous zoning and development items.

This item is still being reviewed.

ADJOURNMENT

Commission Action: With no other business to come before the Commission, the meeting was adjourned at 2:30 p.m.



Dan Davis, Chairman



Alene Leveston, Secretary