



**MEETING MINUTES
HISTORIC LANDMARKS COMMISSION
August 21, 2018**

The Historic Landmarks Commission of the City of Palestine, Texas convened in a Regular Meeting on August 21 at Palestine City Hall, 504 N. Queen Street, Palestine, Texas, with the following people:

Julie Abston, Barbara Jordan, Mickie Lamberth, Linda Williams, Drew Wommack.
Staff: Jacob Morris, HPO, Mark Mlears, Building Official, Jeffrey Lyons, Director of Development Services

A. CALL TO ORDER

Julie Abston called the Regular Meeting to order at 4:00 PM.

B. CITIZEN COMMENTS

No citizens spoke.

C. APPROVAL OF PREVIOUS MINUTES

Previous minutes approved.

D. APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

1. Installation of solar panels to the roof of the residence at 211 E Angelina, a contributing building located inside of the Southside Historic District.

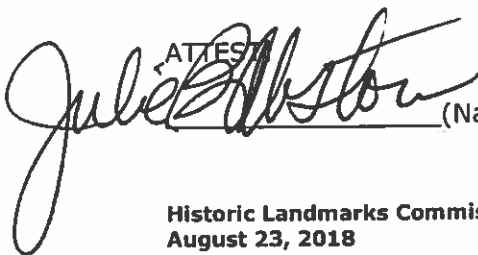
Shane Fore, the property owner spoke. He indicated that he was not aware that the house was in a historic district, and relied on the contractor to get permits. His mother spoke and provided similar information. Matthew Montero, the contractor, stated that his assistant had emailed previously asking specifically what permits were needed, and was not informed of the need for a COA. Commissioners asked questions regarding the feasibility and cost of relocating the panels to a less visible part of the roof or property. Commissioners and HPO agreed that the panels as installed were not consistent with the historic design guidelines. No decision was made, and the Commission moved to delay until cost estimates of relocation were provided at the next meeting.

E. APPLICATION FOR AD VALORUM TAX EXEMPTION

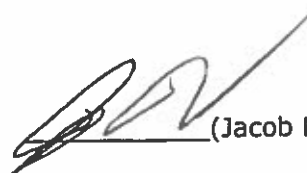
1. Heath Ivins, the owner at 1211 South Sycamore, an individual landmark, described recent improvements to the home, as well as future plans. The Commission determined that the house maintains sufficient historic character currently to be eligible, and instructed property owner to notify staff when the rehabilitation was complete, and to compile documentation of improvements for the purpose of ad valorum tax exemption.

F. ADJOURN

The meeting adjourned at 5:08 pm

ATTEST


(Name), Chairman



(Jacob Morris, PhD, HPO)