

THE STATE OF TEXAS           §  
COUNTY OF ANDERSON       §  
CITY OF PALESTINE           §

The Real Estate Committee convened in a Regular Meeting on Tuesday, August 21, 2018 at 12:00 p.m., in the City Hall Conference Room, 504 N. Queen Street, Palestine, Texas, with the following people present: Chair Brenda Walker; Committee Members Phil Jenkins, Larry Weber, and Ann Connor.

Others present: Development Services Director Jeffrey Lyons, Marketing Manager Mary Raum, PEDC Director Gayle Cooper, Communications Officer Nate Smith, Public Works Director Tim Perry, City Manager Michael Hornes, and City Secretary Teresa Herrera.

Committee Member Edwin Link was absent.

**CALL TO ORDER - REGULAR MEETING**

With a quorum present, Chair Brenda Walker called the Regular Meeting to order at 12:00 p.m.

**APPROVAL OF MINUTES**

Committee Member Weber made a motion, seconded by Committee Member Jenkins, to approve minutes of June 19, 2018, as presented. Upon vote, motion carried unanimously.

**BOARD DISCUSSION AND ACTION**

Update on Old Memorial Hospital.

Nate Smith and Jeffrey Lyons provided an update and added that demolition should be completed by the end-of-year.

Discussion and possible action regarding Request for Proposals for Commercial Real Estate Broker Services.

Staff presented the Request for Proposals for Commercial Real Estate Broker Services. Discussion was held. Committee Member Weber made a motion, seconded by Committee Member Jenkins, to approve the Request for Proposals for Commercial Real Estate Broker Services and to add Request for Qualifications to it. Upon vote, motion carried unanimously.

Plan for Performing Arts Center.

Mary Raum presented wind-down plan for the Performing Arts Center. She added that City Council voted at its August 13, 2018 meeting to honor contracts already booked through June 23, 2019 and to start working on wind-down plan to close the Performing Arts Center. Council did not fund the Performing Arts Center for Fiscal Year 2018-2019.

Items for next meeting.

Discussion items for next agenda: 1) update on Infill Program; 2) update on Old Memorial Hospital; and 3) Performing Arts Center, Palestine Mall, and city-owned property. Next meeting will be held on Tuesday, September 18, 2018 at noon.

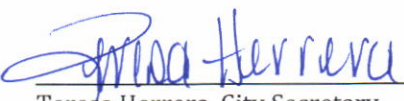
**ADJOURN**

With no other business to come before the Committee, the meeting was adjourned at 12:48 p.m.

PASSED AND APPROVED THIS 17TH DAY OF SEPTEMBER, 2018.

  
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Brenda Walker, Chair

ATTEST:

  
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Teresa Herrera, City Secretary