

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Parks Advisory Board of the City of Palestine convened in a Regular Meeting on Tuesday, January 8, 2019 at 12:00 p.m., at the Warehouse, 201 W. Coronaca Street, Palestine, Texas, with the following people present: Chairman Mike Kelly; Board Members Diane Davis, Thelma Holland, Billy Miller, and Amy Robinson.

Staff present: Community Services Director Patsy Smith, Community Services Asst. Director Ricky Dorsey, and City Secretary Teresa Herrera.

Others present: Barbara Jordan.

Board Members Richard Bishop and Sunny Broyles were absent.

CALL TO ORDER - REGULAR MEETING

With a quorum present, Chairman Kelly called the meeting to order at 12:00 p.m.

APPROVAL OF MINUTES

Committee Member Davis made a motion, seconded by Committee Member Miller, to approve minutes from September 4, 2018, meeting as presented. Upon vote, motion carried unanimously 5-0.

BOARD DISCUSSION AND ACTION

Discussion and possible action regarding future meeting dates, times, and locations.

Committee Member Holland made a motion, seconded by Committee Member Davis, to meet the first Tuesday of the month at noon and move the location to City Council Chambers at City Hall. Upon vote, motion carried unanimously 5-0.

Discussion and possible action regarding strategic plan for Parks and setting date for a workshop.

Committee Member Davis made a motion, seconded by Committee Member Robinson, to meet from 6 pm to 8 pm on Thursday, January 24th and Thursday, January 31st to discuss strategic plan for Parks. Upon vote, motion carried unanimously 5-0.

Copies of the Parks, Recreation and Open Space Master Plan for the City of Palestine, Texas from August 2004, prepared by Carter Burgess will be available for Committee Members at City Hall next week. Parks Director Smith encouraged Committee Members to review the plan prior to the special meetings.

Discussion and possible action regarding possible projects for upcoming year.

Discussion was held. Board will wait for strategic plan to prioritize projects and finish existing projects.

Discussion and possible action regarding restroom renovations at Athletic Complex.

Discussion was held. Parks Director Smith explained that only two bids were received. Committee Member Holland made a motion, seconded by Committee Member Miller, to obtain detailed bids from contractors for upper restrooms, and obtain bids for stainless steel versus porcelain. Upon vote, motion carried unanimously 5-0.

DIRECTOR'S REPORT

Director Smith presented monthly reports for September, October, November, and December 2018. She added that the Library was placed under Community Services Department, and Code Enforcement and Environmental Services was moved to the Police Department.

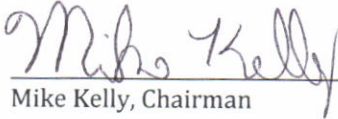
She reported on the following:

- ADA-compliant swing will be installed by spring at Reagan Park; project will be fully funded by the community.
- Tennis court project is complete at Reagan Park.

ADJOURN

With no other business to come before the Board, Board Member Davis made a motion, seconded by Board Member Miller to adjourn the meeting at 12:45 p.m., meeting was adjourned.

PASSED AND APPROVED THIS 5TH DAY OF MARCH, 2019.



Mike Kelly, Chairman

ATTEST:



Teresa Herrera, City Secretary