

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Parks Advisory Board of the City of Palestine convened in a Regular Meeting on Tuesday, September 4, 2018 at 12:00 p.m., at the Warehouse, 201 W. Coronaca Street, Palestine, Texas, with the following people present: Chairman Mike Kelly; Board Members Diane Davis, Thelma Holland, Billy Miller, and Amy Robinson.

Staff present: Community Services Director Patsy Smith and City Secretary Teresa Herrera.

Board Members Ann Coleman and Sunny Broyles were absent. Board Member Holland arrived at 12:24 p.m.

CALL TO ORDER – REGULAR MEETING

With a quorum present, Chairman Kelly called the meeting to order at 12:11 p.m.

APPROVAL OF MINUTES

Committee Member Davis made a motion, seconded by Committee Member Miller, to approve minutes from July 10, 2018, meeting as presented. Upon vote, motion carried unanimously 4-0.

BOARD DISCUSSION AND ACTION

Discussion and possible action regarding proposal for building birdhouses at Reagan Park presented by Mark Tang, Cub Master Pack 440.

Director Smith introduced Mark Tang. Mr. Tang is the Cub Master for Pack #440. Mr. Tang explained that Pack #440 is requesting permission to place the birdhouses they will build for the blue birds at Reagan Park. Mr. Tang explained how the bird houses will be built. The houses will be made out of cedar and placed about five feet from the ground on trees or on posts. This will allow the birds to fly into the houses to build their nest. The Pack will clean the houses after the season. The Board explained that there is too much traffic at Reagan Park and the houses will have a higher chance of being destroyed by others. They added that the bird houses are a good project but to place the houses at the lakes instead of Reagan Park.

Board Member Holland made a motion, seconded by Board Member Robinson, to allow Cub Pack #440 to build the houses and place them along the pathway at Upper and Lower Lakes. Also, the board asked Mr. Tang to come back for final approval of where the houses will be placed. Upon vote, motion carried unanimously 5-0.

Discussion and possible action regarding allocation of funds for the renovations of the restrooms at the Athletic Complex.

Director Smith explained that they had received a warning from the State requiring that the restrooms at the Athletic Complex be ADA compliant. The Parks Department must respond to the State and include compliance action plan. She added that the restroom that was recently renovated was not renovated to be ADA compliant and the other restroom has not been renovated in several years. Both restrooms will be renovated to be ADA compliant and other projects scheduled will be cancelled for now. Parks and Public Works employees will do a lot of the work to keep the cost down. Bids are being obtained for the renovations.

Board Member Davis made a motion, seconded by Board Member Miller, to approve the allocation of funds for the renovations of the restrooms at the Athletic Complex. Upon vote, motion carried unanimously 5-0.

DIRECTOR'S REPORT

Director Smith presented monthly report for July and August. She advised that the administrative assistant along with three other Parks' employees had been laid off. She added that she and Ricky Dorsey will have to pick up the slack.

She informed that a contract for Mr. McKinney was not granted. He was allowed to use two fields for the games; the cost is \$5 per player and \$5 per cheerleader. Also, they are still waiting on a roster from Mr. McKinney.

ADJOURN

With no other business to come before the Board, Board Member Davis made a motion, seconded by Board Member Robinson to adjourn the meeting at 1:25 p.m., meeting was adjourned.

PASSED AND APPROVED THIS 8TH DAY OF JANUARY, 2019.



Mike Kelly, Chairman

ATTEST:



Teresa Herrera, City Secretary