

THE STATE OF TEXAS §  
COUNTY OF ANDERSON §  
CITY OF PALESTINE §

The Parks Advisory Board of the City of Palestine, Texas convened in a Regular meeting on Tuesday, May 01, 2018 12:00 pm in the Community Services Conference Room, 2000 S. Loop 256 Suite 30, Palestine, Texas, with following persons present:

**Board Members:**

Mike Kelly  
Thelma Holland  
Diane Davis  
Sunny Broyles

**Staff Present**

Community Services Director Patsy Smith  
Community Service Administrative Asst. Patti Reid  
Asst. Health Inspector Janet Migliaccio

Board Members Ann Coleman, Billy Miller and Amy Robinson were absent.

**CALL TO ORDER**

Chairman Mike Kelly called the meeting to order at 12:05 pm.

**A. APPROVAL OF MINUTES**

Consider approval of the Minutes of the Regular Meeting of the Parks Advisory Board on May 1, 2018.

Motion was made by Diane Davis and seconded by Sunny Broyles to approve the minutes of May 1, 2018. Upon vote, Motion passed unanimously 4-0.

**B. ITEMS FOR CONSIDERATION**

Discuss and take action on Mark Tang building a birdhouse for a native bird at Reagan Park.  
Patsy instructed the board that Tang was supposed to email her a drawing with measurements and how the house was going to be mounted to her. She stated as of 7-10-18 she had not received any additional information from Tang. The board decided to table the subject until more information can be obtained.

Discuss and take action on having food trucks/trailers at City of Palestine parks on ordinary days.  
Janet Migliaccio, Asst. Health Inspector, was present to speak on the matter. She started with there is a City Ordinance prohibiting this from happening. Discussion among the board took place and they agreed that they believe this would be good idea to maybe have the ordinance changed to allow them in parks. Either Mike Kelly or Patsy will get with Jeffery Lyons to see if the zoning can be changed to allow food trucks. It was unanimous to see if zoning could be changed.

Discuss and take action on amending the wording on the Athletic Complex guidelines.  
Discussion took place after Patsy went through all of the changes that were made to the guidelines. The board agreed that the changes were needed and added that they wanted the

following changes also: A sentence that would state that the particular league/person needed to sign stating that they have received and understand the rules and guidelines. The board also requested that there be something in writing stating that by signing the Rules and Guidelines that this was not a Contract between the two parties. The board agreed that the cheerleaders of any organization are participants and would need to be charged the \$5 as all other participants are. Board also agreed that they still did not wish to have contracts between any League/Association. Motion was made by Diane Davis and seconded by Sunny Broyles to approve the new rules and guidelines with the changes they required. Vote was unanimous 4-0.

C. **DIRECTOR'S REPORT**

- Patsy reported that the fireworks were very good this year.
- She stated that the department did receive a grant from Parks and Wildlife to build new boat docks at the upper and lower lakes.
- Patsy did pledge to make a contribution for a small pavilion at Phillips Park.

D. **ADJOURN**

The meeting was adjourned at 12:49 pm.

PASSED AND APPROVED THIS 4th DAY OF September, 2018.

  
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Mike Kelly, Chairman of Parks Board

ATTEST:

  
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Patti Reid, Administrative Assistant  
Patsy R. Smith Director