

THE STATE OF TEXAS           §  
COUNTY OF ANDERSON       §  
CITY OF PALESTINE           §

The City Council of the City of Palestine, Texas convened in a Regular Meeting on Monday, October 9, 2017 at 4:30 p.m. for the Work Session in the City Hall Conference Room, and at 5:30 p.m. for the Regular Meeting in the Council Chambers at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present:

Steve Presley, Mayor  
Doug Smith, Mayor Pro Tem  
Will Brule, Councilmember  
Mitchell Jordan, Councilmember  
Vickey L. Chivers, Councilmember  
Joe Baxter, Councilmember  
Ann Connor, Councilmember

Michael Hornes, City Manager  
Teresa D. Herrera, City Secretary  
Ronald D. Stutes, City Attorney

Others present: Development Services Director Jeffrey Lyons, Public Works Director Tim Perry, Finance Director Steve Groom, Deputy Public Works Director Rob Thames, Public Works Office Manager Ami Ashworth, Fire Chief Shannon Davis, PEDC Director Tom Manskey, Historic Preservation Officer Jacob Morris, Building Official Mark Miars, Communications Officer Nate Smith, and other interested citizens;

with the following member absent: Councilmember Mitchell Jordan and Councilmember Chivers arrived at 4:44 p.m.

**WORK SESSION**

With a quorum present, Mayor Presley called the work session to order at 4:32 p.m.

**Discuss Section 506 Key Boxes of the 2012 International Fire Code.**

Fire Marshal Kelly Hughes provided information regarding the Key Boxes. He added that this is not a new requirement in the 2012 International Fire Code. Key boxes systems have become the standard for secure and reliable rapid entry systems. All of the Model Fire Codes support a key box program. Key box system benefits: eliminate waiting for key holder, delayed response time, and tying up resources. Staff is asking for guidance from Council.

**Discuss boards, committees, and commissions for the City of Palestine.**

City Manager Hornes informed Council that reports from two boards will be presented. Chairman Mark Henderson provided a summary of the goals for Building and Standards Commission. Chairman Mike Buoy provided a summary of the goals for Airport Advisory Board. Council thanked Mr. Henderson and Mr. Buoy for the update.

Councilmember Baxter left the work session at 5:20 p.m.

**Discuss a letter of support for Trinity Valley Community College regarding the opportunity for Palestine Independent School District taxpayers to vote for a position on the TVCC Board of Trustees.**

Mayor Steve Presley provided a summary. On November 7, 2017, voters in the Palestine Independent School District will be provided an opportunity to become a full partner in the Trinity Valley Community College (TVCC) district. The election will provide an opportunity for TVCC to increase educational programs and services that will make higher education more accessible and affordable for the Palestine ISD residents.

With no other business to come before the Council, the work session was adjourned at 5:27 p.m.

**CALL TO ORDER – REGULAR MEETING**

Mayor Presley called the Regular Meeting to order at 5:31 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was given by Greg Harris, and was followed by the Pledge of Allegiance.

**PROPOSED CHANGES OF AGENDA ITEMS**

City Manager Hornes pulled the public hearing.

**PUBLIC COMMENTS, PUBLIC RECOGNITION, AND ANNOUNCEMENTS**

Jack Coleman addressed Council regarding improving communications and public hearing on Old Memorial Hospital.

John Christon addressed Council regarding Palestine Mall pad sites.

James Smith addressed Council regarding City Government.

A.D. Ethridge addressed Council regarding City ordinances.

Mayor Presley recognized Region VII Secondary Teacher of the Year Kathleen Brown, PISD.

Mayor Presley read aloud “National Friends of Libraries Week Proclamation”, Library Director Theresa Holden accepted the proclamation.

Police Chief Andy Harvey recognized the National Night Out Committee.

**CONFLICT OF INTEREST DISCLOSURES**

No action was taken.

**PUBLIC HEARING**

Public Hearing regarding the Submission of a Texas Community Development Block Grant Program application with the Texas Department of Agriculture to close out the City’s Revolving Loan Fund and to change its revolving loan fund activity’s use from Economic Development to Community Development.

No action was taken.

**MAYOR’S REPORT**

Mayor Presley informed that he attended TML annual conference in Houston, provided information on the upcoming Dogwood Jamboree, spoke in favor of the proposed tax rate increase for TVCC, and would like for Hurricane Harvey volunteers to be present at the next meeting.

**ITEMS FROM COUNCIL**

Councilmember Brule provided information for a “Team Luke!” Pancake Breakfast at Applebee’s.

Councilmember Baxter led a moment of silence for retired Fire Marshal Gary Missildine’s grandson, Alexander Missildine, killed in action while serving on active duty for the United States Army in Iraq. Also, provided information on Palestine Firefighter’s “Fright Night” haunted house.

Councilmember Chivers provided information regarding the Concerned Citizens Action Group of Anderson County banquet. Also, provided information on upcoming Hot Pepper Festival Event.

Mayor Pro Tem Smith provided information Farm & Flower Market and play The Tin “Woman” at the Texas Theatre.

### CITY MANAGER'S REPORT

City Manager Hornes informed that Public Works would present long-term plan. Public Works Tim Perry provided information regarding long-term plan for his department. He added that they have many plans, but no money to fund the plans.

City Manager Hornes informed Council that department directors were present to address questions regarding reports.

Fire, Community Services, Public Works, and Web departmental reports were provided.

### CONSENT AGENDA

- 1) Consider approval of minutes of the Work Session and Regular Meeting of August 24, 2017.
- ~~2) Consider an ordinance permitting the operation of golf carts on public streets. City Secretary Teresa Herrera~~

Consent Item 2 pulled to first item on Regular Agenda. Councilmember Brule made a motion, seconded by Councilmember Chivers to approve the minutes of the Work Session and Regular Meeting of August 24, 2017. Upon vote, motion carried unanimously 6-0.

### REGULAR AGENDA

Consider an ordinance permitting the operation of golf carts on public streets.

City Manager Hornes provided an update. Mayor Pro Tem Smith made a motion, seconded by Councilmember Brule, to adopt **Ordinance No. O-33-17**, as presented. Upon vote, motion carried unanimously 6-0.

- 1) Consider creating a voucher program to help address Code Enforcement issues, increase compost site intake, and help alleviate illegal dumping.

Public Works Director Tim Perry provided a summary of the program. It is proposed that a voucher program be implemented instead of the bi-annual clean-up event the City currently has. A voucher program will provide the residents more opportunities to haul off their unwanted items at their convenience instead of only two days during the year. Resident will need to come and sign for their vouchers from Customer Service. Councilmember Brule made a motion, seconded by Mayor Pro Tem Smith, to adopt the voucher program as presented. Upon vote, motion carried unanimously 6-0.

- 2) Consider authorizing the City Manager to prepare bid documents and advertise the sale of real property located at 1819 W. Spring Street (Palestine Civic Center).

Development Services Director Jeffrey Lyons provided a summary. Councilmember Brule made a motion, seconded by Councilmember Baxter, to authorize the City Manager to prepare a bid document to advertise the sale of the Palestine Civic Center with a minimum bid of \$250,000 and City will retain the option to purchase back the property if no action is taken within two years to repair/demolish; and Council will approve the final bid document. Upon vote, motion carried unanimously 6-0.

- 3) Consider resolution of support for a solid waste grant application through the East Texas Council of Government.

Communications Officer Nate Smith provided a summary. Councilmember Brule made a motion, seconded by Councilmember Chivers, to approve **Resolution No. R-26-17**, as presented. Upon vote, motion carried unanimously 6-0.

- 4) Consider an ordinance amending the composition for the Main Street Advisory Board.

PEDC Assistant Director Greg Laudadio provided a summary. Councilmember Connor made a motion, seconded by Mayor Pro Tem Smith, to approve **Ordinance No. O-34-17**, as presented. Upon vote, motion carried unanimously 6-0.

- 5) Consider an ordinance amending the term limits for members of the Historical Landmarks Commission.