

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The City Council of the City of Palestine, Texas convened in a Work Session on Tuesday, July 11, 2017, at 9:00 a.m. in the City Hall Conference Room, at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present:

Steve Presley, Mayor
Doug Smith, Mayor Pro Tem
Will Brule, Councilmember
Vickey L. Chivers, Councilmember
Mitchell Jordan, Councilmember
Joe Baxter, Councilmember
Ann Connor, Councilmember

Mike Alexander, City Manager
Michael Hornes, Assistant City Manager
Teresa D. Herrera, City Secretary

Others present: Communications Officers Nate Smith, Library Director Theresa Holden, Librarian Ana Sanchez, Finance Director Steve Groom, Deputy City Secretary Ami Ashworth, Public Works Director Tim Perry, Public Works Deputy Director Rob Thames, Public Works Deputy Director Felipe Garcia, Community Services Director Patsy Smith, and other interested citizens;

with the following members absent: none. Councilmember Jordan arrived at 9:22 a.m.

WORK SESSION

Call to Order

With a quorum present, Mayor Presley called the work session to order at 9:17 a.m.

Discussion of Proposed Budget and Strategic Goals for Fiscal Year 2017-2018.

HR Manager Susie Streb, Risk Manager/Safety Coordinator Mike Phillips, and HR Generalist Roseshawn Hall presented the Human Resources budget. An additional \$6,000 was requested for travel and training, and \$17,500 for new Incode HR Application.

Library Director Theresa Holden and Librarian Ana Sanchez presented the Library budget. They are asking for an additional \$4,000 for adult and summer youth programs and \$10,000 for Library books.

Community Services Director Patsy Smith presented the Community Services budget. They are asking for \$8,000 for new software to use in field for code violations and \$10,000 for pesticide services.

Mayor Presley recessed the work session at 10:52 a.m. The work session was resumed at 11:07 a.m.

Councilmember Chivers stepped out at 11:08 a.m. and at 1:52 p.m.

PEDC Assistant Director Greg Laudadio presented the Main Street budget. Marketing Manager Mary Raum presented the Marketing, Visitor's Center, and Civic Center budgets. She added that the Civic Center needs to be upgraded, new curtains are needed, and wireless is needed throughout the entire building.

PEDC Director Tom Manskey presented the PEDC budget.

Mayor Presley recessed the work session at 12:15 p.m. The work session was resumed at 12:45 p.m.

Court Administrator Courtney Acklin presented the Municipal Court budget. She is requesting \$700 for computer equipment.

Councilmember Baxter arrived at 12:51 p.m.

Customer Service Supervisor Amanda Norgaard presented the Customer Service budget.

Public Works Director Tim Perry, Public Works Deputy Director Rob Thames, Public Works Deputy Director Felipe Garcia, and Officer Manager Ami Ashworth presented the Public Works Administration, Street Maintenance, Fleet Maintenance, Airport, Utility Fund Revenues, Wastewater Operations, Utility Fund Administration, Engineering, Water Treatment, and Wastewater Distribution.

Mayor Presley recessed the work session at 2:10 p.m. The work session was resumed at 2:25 p.m.

Assistant City Manager Michael Hornes presented the MIS budget.

The following Capital Improvement Projects were discussed: 1) Street rehab and chip/seal program; 2) Fleet replacement; 3) Extension to main runway and cross wind runway reconstruction at Airport; 4) Filter rehab and dredge sludge ponds need to be addressed at Water Treatment Plant; 5) Cleaning brushes need to be added to clarifiers at Wastewater Treatment Plant; 6) Adding a Ditch Maintenance Crew.

Adjourn

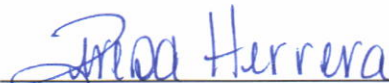
With no other business to come before the Council, the work session was adjourned at 4:13 p.m.

PASSED AND APPROVED THIS 14TH DAY OF AUGUST, 2017.



Steve Presley, Mayor

ATTEST:



Teresa Herrera, City Secretary

