

Larissa R. Loveless, Council District #1  
Mitchell Jordan, Council District #2  
Vickey L. Chivers, Council District #3  
Joe Baxter, Council District #4  
Dana Goolsby, Council District #5  
Ann Connor, Council District #6



Michael Hornes, City Manager  
Teresa Herrera, City Secretary  
Ronald D. Stutes, City Attorney

Steve Presley, Mayor

**NOTICE OF MEETING**  
**CITY COUNCIL AGENDA**  
**Monday, February 25, 2019**  
**Work Session @ 3:30 p.m., City Hall Conference Room**  
**Regular Meeting @ 5:30 p.m., City Council Chambers**  
**504 N. Queen Street**  
**Palestine, Texas**

**The City Council may meet in Closed Session regarding any item on this agenda if necessary, as permitted by Subchapter D of Chapter 551 of the Texas Government Code.**

**WORK SESSION**

- 1) Discuss P.L.A.C.E Team monthly activity. Police Chief Andy Harvey
- 2) Discuss lease extension for East Texas Council of Governments for the Workforce Solutions office located within the Palestine Mall. City Manager Michael Hornes
- 3) Discuss the 2019 Voucher Program effective March 1, 2019. Public Works Director Tim Perry
- 4) Discuss contract with Cynergy Technology and possibility of adding a Virtual CIO. City Manager Michael Hornes
- 5) Discuss draft budget calendar for Fiscal Year 2019-2020. Interim Finance Director Jim Mahoney
- 6) Discuss Code of Ethics for City Council. Councilwoman Dana Goolsby
- 7) Discuss current City Council Policies and Procedures. Mayor Steve Presley

**REGULAR MEETING**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation followed by Pledge of Allegiance

**C. PROPOSED CHANGES OF AGENDA ITEMS**

**D. PUBLIC COMMENTS, PUBLIC RECOGNITION, AND ANNOUNCEMENTS**

- 1) Black History Month Proclamation. Councilwoman Vickey L. Chivers
- 2) Recognition of Sgt. Brian Lintner and Sgt. Ricki Baker for graduating from the Texas Sergeant's Academy. Police Chief Andy Harvey

**E. CONFLICT OF INTEREST DISCLOSURES**

**F. PUBLIC HEARINGS**

- 1) Public hearing regarding a zoning change at 710 E. Main St., from C-3, General Commercial District to MF-1 Multi-Family Low Density to allow for three apartment units in existing building. Applicant Sloan Shuffler. Building Official Mark Miers

**G. MAYOR'S REPORT**

**H. ITEMS FROM COUNCIL**

- 1) Recognition by Council
- 2) Update on community events

**I. CITY MANAGER'S REPORT**

- 1) Update from Texas Municipal Police Association. Clint McNear

- 2) 2018 Palestine Police Department Racial Profiling
- 3) P.L.A.C.E Team Monthly Activity
- 4) Departmental Report
  - a) Development Services
  - b) Police Department
  - c) Finance (Financial Summary, Property Tax, & Sales Tax)
  - d) Public Works (Administration, Facilities, Fleet, Airport, Streets, Utilities, Waste, & Refuse)

**J. OPEN BIDS**

- 1) Open Request for Proposals: RFP-04-18 Commercial Real Estate Services.

**K. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Councilmember, in which event those items will be pulled for separate consideration. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.*

- 1) Consider a resolution finding and determining that a certain area of the City contains conditions which are detrimental to the public health, safety, and welfare of the community and constitutes a blighted area. City Secretary Teresa Herrera
- 2) Consider a resolution allowing the submission of the grant application for the Interoperable Communications Mobile Command and accessories project to the Office of the Homeland Security Grant Division by the Police Department. Police Chief Andy Harvey
- 3) Consider an ordinance cancelling the May 4, 2019, General Election in District 6 and declaring unopposed candidate elected to office. City Secretary Teresa Herrera

**L. REGULAR AGENDA**

- 1) Consider an ordinance for a zoning change at 710 W. Main St., from C-3, General Commercial District to MF-1 Multi-Family Low Density to allow for three apartment units in existing building. Applicant Sloan Shuffler. Building Official Mark Miers
- 2) Consider approval of resolutions regarding Palestine Economic Development Corporation and City of Palestine notice of intention to grant \$3,213.18 to Palestine Area Chamber of Commerce, property located at 401 W. Main Street and \$39,459.00 to Mollard Properties, property located at 315 W. Oak Street. PEDC Director Gayle Cooper
- 3) Consider approval of Collaboration Agreement between Palestine Economic Development Corporation and Palestine Area Chamber of Commerce. PEDC Director Gayle Cooper
- 4) Consider approval of Hotel Occupancy Tax Grant Application by Palestine Area Chamber of Commerce, 81st Annual Dogwood Trails Festival in the amount of \$15,000. Marketing Manager Mary Raum
- 5) Consider approval of the 2019 Voucher Program effective March 1, 2019. Public Works Director Tim Perry
- 6) Discuss and take any action necessary regarding the lease extension for East Texas Council of Governments for the Workforce Solutions office located within the Palestine Mall. City Manager Michael Hornes
- 7) Discuss and take any action necessary regarding Code of Ethics for City Council. Councilwoman Dana Goolsby
- 8) Discuss and take any action necessary regarding current City Council Policies and Procedures. Mayor Steve Presley
- 9) Discuss and take any action necessary regarding rules and regulations within Palestine's historic districts. Mayor Pro Tem Mitchell Jordan

**M. CLOSED SESSION**

Council will go into Closed Session pursuant to Section 551.087 deliberation of Economic Development Negotiations, Section 551.071 consultation with attorney, Section 551.074 regarding personnel matters.

- 1) Discuss Project Potter.
- 2) Discuss Erickson Trucks and Parts, Inc. Tax Abatement Agreement.
- 3) Discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.

**N. RECONVENE IN REGULAR SESSION**

- 1) Take any action necessary regarding Project Potter.
- 2) Take any action necessary regarding Erickson Trucks and Parts, Inc. tax abatement agreement.
- 3) Take any action necessary regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.

**O. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outdoor bulletin board at the main entrance to City Hall, 504 N. Queen Street, Palestine, Texas, on the following date and time:

Friday, February 22, 2019 at

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Teresa Herrera, City Secretary

**In compliance with the Americans with Disabilities Act, the City of Palestine will provide for reasonable accommodations for persons attending City Council meetings. Requests for accommodations or interpretive services must be made 48 hours prior to the meetings. Please contact the City Secretary's office for further information at 903-731-8414.**