

Larissa R. Loveless, Council District #1  
Mitchell Jordan, Council District #2  
Vickey L. Chivers, Council District #3  
Joe Baxter, Council District #4  
Dana Goolsby, Council District #5  
Ann Connor, Council District #6



Michael Hornes, City Manager  
Teresa Herrera, City Secretary  
Ronald D. Stutes, City Attorney

Steve Presley, Mayor

**NOTICE OF MEETING  
CITY COUNCIL AGENDA**

**Monday, December 10, 2018**

**Work Session @ 3:00 p.m., City Hall Conference Room**

**Regular Meeting @ 5:30 p.m., City Council Chambers**

**504 N. Queen Street**

**Palestine, Texas**

**The City Council may meet in Closed Session regarding any item on this agenda if necessary, as permitted by Subchapter D of Chapter 551 of the Texas Government Code.**

**WORK SESSION**

- 1) Update from Financial Oversight Advisory Committee. Chairman Steve Spencer
- 2) Discuss City credit cards policy and purchases made by employees. City Council
- 3) Discuss Texas Municipal Retirement System for Plan Year. City Manager Michael Hornes
- 4) Discuss Downtown Infrastructure Master Plan with Schaumburg & Polk, Inc. (SPI). City Manager Michael Hornes
- 5) Discuss Palestine Police Department's plan for the oversight of Code Enforcement. Police Chief Andy Harvey
- 6) Discuss adding Municipal Development Corporation Sales Tax on the May 2019 ballot. Councilman Joe Baxter

**REGULAR MEETING**

**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation followed by Pledge of Allegiance

**C. PROPOSED CHANGES OF AGENDA ITEMS**

**D. PUBLIC COMMENTS, PUBLIC RECOGNITION, AND ANNOUNCEMENTS**

- 1) November Main Street beautification award: New Creation Dance Studio. Asst. PEDC Director Greg Laudadio
- 2) Introduction of new Police Officers Andrew Link, Jamie Lester, Fernando Nino, and Payton Brandenberger. Police Chief Andy Harvey
- 3) Recognition of Sgt. Jeremy Jenkins, Officers Tanner Grantham, Cody Kemp, and Aston Rodriguez for the apprehension of burglary suspect. Asst. Police Chief Gary Rayford
- 4) Recognition of Sgt. Marcos Lara, Sgt. Brian Lintner, Officers Nathan Perkins and Zachary McNew for the apprehension of shooting suspects. Asst. Police Chief Gary Rayford

**E. CONFLICT OF INTEREST DISCLOSURES**

**F. PUBLIC HEARINGS**

- 1) Public hearing regarding a specific use permit to allow a church at 1917 Crockett Road Suite #7. Applicant, Steve Presley. Building Official Mark Mears

**G. MAYOR'S REPORT**

**H. ITEMS FROM COUNCIL**

- 1) Recognition by Council

- 2) Update on community events
- 3) Items for next meeting

**I. CITY MANAGER'S REPORT**

- 1) Update on Street Maintenance Project and plans moving forward
- 2) Update on Old Memorial Hospital Project
- 3) Departmental Report
  - a) Community Services
  - b) Public Works (Utilities, Waste & Refuse, Facilities, Fleet, Airport, Streets, & Administration)
  - c) Finance (Municipal Court, Utility Billing, Property Tax, Sales Tax, & Monthly Financials)
  - d) Police Department Stats
  - e) Library
  - f) Fire
  - g) Development Services
  - h) Main Street

**J. BOARD APPOINTMENTS**

- 1) Consider the appointment of Lisa Priest to Place 2 replacing Heather Calhoun with term to expire September 30, 2019 to the Main Street Advisory Board.
- 2) Consider the reappointment of Christie Scroggins to Place 3 with term to expire September 30, 2020 to the Zoning Board of Adjustments and Appeals.
- 3) Consider the reappointment of Timothy Triplett to Place 2 with term to expire August 31, 2021 to the Texas State Railroad Authority.

**K. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Councilmember, in which event those items will be pulled for separate consideration. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.*

- 1) Consider approval of minutes of the Work Session and Regular Meeting of September 24, 2018.
- 2) Consider approval of Xerox leases for copiers for Public Works and Parks. Interim Finance Director Jim Mahoney
- 3) Consider approval of invoices over \$25,000. Interim Finance Director Jim Mahoney
- 4) Consider approval of Change Order #001 - Old Memorial Hospital Project TxCDBG Contract No. 705272. Asst. to the City Manager Nate Smith
- 5) Consider ratification of PEDC Bylaws change to reflect requirement of one Board Member and one City Staff signature on each check and that the Board Member signatories be the President or Vice President and the City Staff signatories be the City Manager or the City Secretary. PEDC Director Gayle Cooper
- 6) Consider and if deemed appropriate, to approve Resolution Nunc Pro Tunc for Resolution No. R-28-17 approving an economic development incentive agreement between the Palestine Economic Development Corporation and Erickson Trucks-n-Parts for a project requiring an expenditure of funds that exceeds \$10,000.00. PEDC Director Gayle Cooper

**L. REGULAR AGENDA**

- 1) Consider authorizing the City Manager to enter into and execute an agreement with Enterprise Fleet Management for fleet management services. City Manager Michael Hornes
- 2) Consider approving an agreement with Schaumurg & Polk, Inc. (SPI) for Engineer's services for Downtown Infrastructure Master Plan in the amount of \$37,500. City Manager Michael Hornes
- 3) First reading of resolutions regarding Palestine Economic Development Corporation and City of Palestine notice of intention to grant \$75,000 to Shuffler Properties Ltd., property located at 710 W. Main Street and \$29,202 to Ye Olde Auction House, property located at 504/512 Main Street. PEDC Director Gayle Cooper

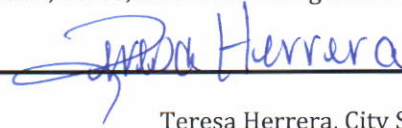
- 4) Consider a resolution setting public hearing dates for an annexation request submitted by J3 Group, LLC. dba Family Dollar Store, property 2710 North State Hwy 155. City Secretary Teresa Herrera
- 5) Consider an ordinance for a specific use permit to allow a church at 1917 Crockett Road Suite #7. Applicant, Steve Presley. Building Official Mark Miears
- 6) Consider an ordinance establishing and implementing a program to charge mitigation rates for the deployments of emergency and non-emergency services by the Fire Department for services provided/rendered by the Palestine Fire Department. Fire Chief Shannon Davis
- 7) Consider authorizing the City Manager to enter into and execute an agreement with Fire Recovery USA, LLC. to assist with the billing for services in connection with motor vehicle incidents and other emergency incidents. Fire Chief Shannon Davis
- 8) Consider adopting revised Travel Policy. Asst. to the City Manager Nate Smith
- 9) Consider adopting revised Purchasing Policy. Asst. to the City Manager Nate Smith
- 10) Consider approval of the Tax Abatement Policy. PEDC Director Gayle Cooper
- 11) Discuss the future of the Ivanhoe Building at 201 Oak Street. Councilman Joe Baxter

**M. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outdoor bulletin board at the main entrance to City Hall, 504 N. Queen Street, Palestine, Texas, on the following date and time:

Thursday, December 06, 2018 at 4:00 p.m.



Teresa Herrera, City Secretary

**In compliance with the Americans with Disabilities Act, the City of Palestine will provide for reasonable accommodations for persons attending City Council meetings. Requests for accommodations or interpretive services must be made 48 hours prior to the meetings. Please contact the City Secretary's office for further information at 903-731-8414.**